



YEARLY STATUS REPORT - 2021-2022

Part A

Data of the Institution

1.Name of the Institution

Govt. College of Education,
Patiala

- Name of the Head of the institution **Dr. Parminder Singh**
- Designation **Principal**
- Does the institution function from its own campus? **Yes**
- Alternate phone No. **01752217587**
- Mobile No: **9417332578**
- Registered e-mail ID (Principal) **gcedupatiala@gmail.com**
- Alternate Email ID **gcedupatiala@gmail.com**
- Address **1091, Lehal Colony, Opposite
Sadbhawna Hospital**
- City/Town **Patiala**
- State/UT **Punjab**
- Pin Code **147001**

2.Institutional status

- Teacher Education/ Special Education/Physical Education: **Teacher Education**
- Type of Institution **Co-education**

- Location **Urban**
- Financial Status **UGC 2f and 12(B)**
- Name of the Affiliating University **Punjabi University, Patiala**
- Name of the IQAC Co-ordinator/Director **Dr. Inderjit Singh Cheema**
- Phone No. **01752217587**
- Alternate phone No.(IQAC) **01752217587**
- Mobile (IQAC) **9815736225**
- IQAC e-mail address **gcedupatiala@gmail.com**
- Alternate e-mail address (IQAC) **stateiqac@gmail.com**

3.Website address

- Web-link of the AQAR: (Previous Academic Year) [http://gcepatiala.synthasite.com/resources/AQAR%20Final%20Report%20\(2020-21\).pdf](http://gcepatiala.synthasite.com/resources/AQAR%20Final%20Report%20(2020-21).pdf)

4.Whether Academic Calendar prepared during the year?**Yes**

- if yes, whether it is uploaded in the Institutional website Web link: [http://gcepatiala.synthasite.com/resources/Academic%20Calender%20\(2021-22\).pdf](http://gcepatiala.synthasite.com/resources/Academic%20Calender%20(2021-22).pdf)

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B++	80-85	2004	03/05/2004	02/05/2009
Cycle 2	B	2.85	2015	19/01/2016	18/01/2021

6.Date of Establishment of IQAC**03/02/2003****7.Provide the list of funds by Central/ State Government-UGC/ICSSR/ IUCTE/CSIR/DST/DBT/CPE of UGC/PMMMNTT etc.**

Institution/ Department/Faculty	Scheme	Funding agency	Year of award with duration	Amount
NIL	NIL	NIL	Nil	00

8. Whether composition of IQAC as per latest NAAC guidelines **Yes**

- Upload latest notification of formation of IQAC [View File](#)

9. No. of IQAC meetings held during the year **05**

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **Yes**
- (Please upload, minutes of meetings and action taken report) [View File](#)

10. Whether IQAC received funding from any of the funding agency to support its activities during the year? **No**

- If yes, mention the amount

11. Significant contributions made by IQAC during the current year (maximum five bullets)

Organized online Lecture series by different subject experts.

Commemorated 400th Birth Anniversary of Sri Guru Teg Bahadur Ji on monthly basis as per the instructions provided by Govt, of Punjab.

Commemorated 75th year of India's independence as per the instructions provided by Govt. of India.

Organization of vaccination camps to prevent COVID-19 in collaboration with district administration for the students, staff and specially abled persons of the society.

Organized inter college Youth Festival dedicated to SVEEP activities to create awareness about the electoral rights among youth.

12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year (web link may

be provided).

Plan of Action	Achievements/Outcomes
Online feedback system	Through Google form and uploading feedback on the google link
MOUs to be signed with reputed schools of Patiala and nearby areas	College placement cell got the MOUs signed with 06 schools to increase the opportunities for students, placement and internship
Constitution of college ECO club as per the guidelines by Punjabi University, Patiala	An ECO club was constituted on March 31st 2022. The incharges of this club as Dr. Manpreet Kaur, Dr. Yogita Sarwal and Asst. Prof. Yashpreet Singh. Student council was democratically chosen and students were made its members
Constitution of the College PTA	The College PTA was constituted for the session 2021-22 under the presidentship of the Principal, Dr. Parminder Singh democratically.
Constitution of college management committee as per the instruction of Secretary, Higher Education, Punjab	CMC was established on 15.12.2021 to improve the basic infrastructure of the college.
To encourage inclusiveness, special vaccination camp to deal with COVID-19 to be organized for PWDs	Special vaccination camp for PWDs was organized on 26.08.21 in association with PAD.
Online Lecture series to be organized for different subjects	Online lecture series was organized successfully in continuation with the previous session.
To conduct chain of activities to commemorate 75 years of India's freedom struggle	Many events were conducted from 20.07.21 to 09.10.21 to commemorate the 75 years of India's freedom struggle

13. Whether the AQAR was placed before statutory body? **No**

- Name of the statutory body

Name of the statutory body	Date of meeting(s)
Nil	Nil

14. Whether institutional data submitted to AISHE

Part A

Data of the Institution

1.Name of the Institution	Govt. College of Education, Patiala
• Name of the Head of the institution	Dr. Parminder Singh
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Alternate phone No.	01752217587
• Mobile No:	9417332578
• Registered e-mail ID (Principal)	gcedupatiala@gmail.com
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• Name of the IQAC Co-ordinator/Director	Dr. Inderjit Singh Cheema				
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• Alternate e-mail address (IQAC)	stateiqac@gmail.com				
3.Website address	http://gcepatiala.synthasite.com/				
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• if yes, whether it is uploaded in the Institutional website Web link:	http://gcepatiala.synthasite.com/resources/Academic%20Calender%20(2021-22).pdf				
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NAAC guidelines		
<ul style="list-style-type: none"> • Upload latest notification of formation of IQAC 	View File	
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<ul style="list-style-type: none"> • If yes, mention the amount 		
11.Significant contributions made by IQAC during the current year (maximum five bullets)		
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Commemorated 400th Birth Anniversary of Sri Guru Teg Bahadur Ji on monthly basis as per the instructions provided by Govt, of Punjab.		
Commemorated 75th year of India's independence as per the instructions provided by Govt. of India.		
Organization of vaccination camps to prevent COVID-19 in collaboration with district administration for the students, staff and specially abled persons of the society.		
Organized inter college Youth Festival dedicated to SVEEP activities to create awareness about the electoral rights among youth.		
12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year (web link may be provided).		

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13. Whether the AQAR was placed before	No

statutory body?	
<ul style="list-style-type: none"> Name of the statutory body 	
Name of the statutory body	Date of meeting(s)
Nil	Nil
14. Whether institutional data submitted to AISHE	
Year	Date of Submission
2022	22/01/2022
15. Multidisciplinary / interdisciplinary	
NIL	
16. Academic bank of credits (ABC):	
NIL	
17. Skill development:	
<p>The following focus areas under skill development are:-</p> <ul style="list-style-type: none"> Understand the skill in preparing special activities/programs for gifted and slow learners. To develop the skill for critical analysis of the text books and question papers of secondary school level. Study and understand the skill in organizing extended curricular activities for overall development of the learner. Organize group-activities and project and to use various instructional strategies and methods for effective teaching of the subject. Construct test items to measure objectives belonging to various cognitive levels. Understand the principles, concepts and techniques of teaching and to apply them in actual teaching learning situation. 	
18. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)	
There is an appropriate integration of Indian Knowledge system followed to impart the instructions to the	

teacher-trainees at graduate and post-graduate level. The knowledge about the fundamental courses and the pedagogy of different subject areas is disseminating through the use of Indian languages including Hindi and Punjabi as well as English. While taking into the consideration the cultural aspect of education, the Indian value patterns are emphasized through various scholastic and co-scholastic activities.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Focus on outcome based education is reflected through the following course outcomes followed by the institute as provided in the curriculum.

- Know and understand the role of education for the teachers to cement the national and emotional integration in multi linguistic and pluralistic society.
- Understand the reflection of different education commissions and policies on the different aspects of Education.
- Understand the concept, kinds and significance of values in education with special reference to traditional and modern values.
- Know the children with special needs and their education.
- To develop understanding about the relationship of cognitive, social and emotional development with learning process.
- Understand the major teaching and learning styles with special reference to classroom implications.
- Understand the need and organization of congenial learning environment.
- To develop insight for perfect teaching by its overall perspectives in detail
- Prepare lesson plans on different and prescribed aspects of various pedagogical courses.
- Choose, prepare and use appropriate audio-visual teaching aids for effective teaching of various pedagogical courses.
- Prepare a dissertation and evaluate a research report.
- Have an insight into the research embedded instruction.

20.Distance education/online education:

- The institute is running a 6-months certificate course titled 'Certificate Course in Office Automation & E-Governance' in a blended mode in collaboration with Jagat

Guru Nanak Dev Punjab State Open University, Punjab. The institution is facilitating its enrolled students as well as the students from various institutions throughout the state of Punjab to get admitted in above mentioned course. The course instructions are provided through online mode by using various platforms like Google classroom, Google meet. Besides this the practical aspect is undertaken in the offline mode to provide enriched experience to the students.

Extended Profile

2.Student	
2.1	210
Number of students on roll during the year	
File Description	Documents
Data Template	View File
2.2	300
Number of seats sanctioned during the year	
File Description	Documents
Data Template	View File
2.3	150
Number of seats earmarked for reserved categories as per GOI/State Government during the year:	
File Description	Documents
Data Template	View File
2.4	102
Number of outgoing / final year students during the year:	
File Description	Documents
Data Template	View File
2.5	102
Number of graduating students during the year	

File Description	Documents
Data Template	View File
2.6	108
Number of students enrolled during the year	
File Description	Documents
Data Template	View File
4.Institution	
4.1	386160
Total expenditure, excluding salary, during the year (INR in Lakhs):	
4.2	30
Total number of computers on campus for academic purposes	
5.Teacher	
5.1	17
Number of full-time teachers during the year:	
File Description	Documents
Data Template	View File
Data Template	View File
5.2	19
Number of sanctioned posts for the year:	
Part B	
CURRICULAR ASPECTS	
1.1 - Curriculum Planning	
1.1.1 - Institution has a regular in house practice of planning and/or reviewing, revising curriculum and adapting it to local context /situation. Describe the institutional process of planning and/or reviewing, revising curriculum and adapting it to the local context in not more than 100 - 200 words	

The institutional process of planning, reviewing, revising the curriculum and adapting it to fulfill the institutional needs at local level is done as per the following measures:

- As the institution is affiliated to Punjabi University, Patiala the curriculum is planned and provided by the university itself.
- To fulfill the local needs the institution adopted the curriculum with the help of scholastic and co-scholastic activities to ensure the fulfillment of the objectives of the institution through academic calendar which includes a diverse list of activities to be performed throughout the year.
- To provide the flexibility there are certain provisions of optional subjects provided in the time table as per curricular framework.
- There is a long list of different methodological combinations along with the foundational courses as per the curriculum by Punjabi University, Patiala to fulfill the needs of student population.

File Description	Documents
Details of a. the procedure adopted including periodicity, kinds of activities b. Communication of decisions to all concerned c. Kinds of issues discussed	View File
Plan developed for the academic year	View File
Plans for mid- course correction wherever needed for the academic year	No File Uploaded
Any other relevant information	No File Uploaded

1.1.2 - At the institution level, the curriculum planning and adoption are a collaborative effort; Indicate the persons involved in the curriculum planning process during the year Faculty of the institution Head/Principal of the institution Schools including practice teaching schools Employers Experts Students Alumni

A. All of the above

File Description	Documents
Data as per Data Template	View File
List of persons who participated in the process of in-house curriculum planning	View File
Meeting notice and minutes of the meeting for in-house curriculum planning	No File Uploaded
A copy of the programme of action for in- house curriculum planned and adopted during the academic year	No File Uploaded
Any other relevant information	No File Uploaded

1.1.3 - While planning institutional curriculum, focus is kept on the Programme Learning Outcomes (PLOs) and Course Learning Outcomes (CLOs) for all programmes offered by the institution, which are stated and communicated to teachers and students through Website of the Institution Prospectus Student induction programme Orientation programme for teachers

B. Any 3 of the Above

File Description	Documents
Data as per Data Template	View File
URL to the page on website where the PLOs and CLOs are listed	http://gcepatiala.synthasite.com/courses.php
Prospectus for the academic year	View File
Report and photographs with caption and date of student induction programmes	View File
Report and photographs with caption and date of teacher orientation programmes	No File Uploaded
Any other relevant information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Curriculum provides adequate choice of courses to students as optional / electives including pedagogy courses for which teachers are available**1.2.1.1 - Number of optional / elective courses including pedagogy courses offered programme-wise during the year**

16

File Description	Documents
Data as per Data Template	View File
Circular/document of the University showing duly approved list of optional /electives / pedagogy courses in the curriculum	View File
Academic calendar showing time allotted for optional / electives / pedagogy courses	View File
Any other relevant information	NIL

1.2.2 - Number of value-added courses offered during the year

4

1.2.2.1 - Number of value-added courses offered during the year

4

File Description	Documents
Data as per Data Template	View File
Brochure and Course content along with CLOs of value-added courses	View File
Any other relevant information	View File

1.2.3 - Number of students enrolled in the value-added courses as mentioned in 1.2.2 during the year

132

1.2.3.1 - Number of students enrolled in the value-added courses as mentioned in 1.2.2 during the year

132

File Description	Documents
List of the students enrolled in the value-added course as defined in 1.2.2	View File
Course completion certificates	View File
Any other relevant information	No File Uploaded

1.2.4 - Students are encouraged and facilitated to undergo self-study courses online/offline in several ways through Provision in the Time Table Facilities in the Library Computer lab facilities Academic Advice/Guidance

Three of the above

File Description	Documents
Data as per Data Template	View File
Relevant documents highlighting the institutional facilities provided to the students to avail self study courses as per Data Template	No File Uploaded
Document showing teachers' mentoring and assistance to students to avail of self-study courses	No File Uploaded
Any other relevant information	No File Uploaded

1.2.5 - Number of students who have completed self-study courses (online /offline, beyond the curriculum) during the year

66

1.2.5.1 - Number of students who have completed self-study courses (online /offline, beyond the curriculum) during the year

66

File Description	Documents
Data as per Data Template	View File
Certificates / evidences for completing the self-study course(s)	No File Uploaded
List of students enrolled and completed in self study course(s)	View File
Any other relevant information	No File Uploaded

1.3 - Curriculum Enrichment

1.3.1 - Curriculum of the institutions provides opportunities for the students to acquire and demonstrate knowledge, skills, values and attitudes related to various learning areas Describe the curricular thrusts to achieve the following in not more than 100 - 200 words each A fundamental or coherent understanding of the field of teacher education Procedural knowledge that creates teachers for different levels of school education skills that are specific to one's chosen specialization Capability to extrapolate from what one has learnt and apply acquired competencies Skills/Competencies such as: Emotional Intelligence, Critical Thinking, Negotiation and Communication Skills, Collaboration with others, etc.

The institution gives a concrete and practical shape to the syllabus and curriculum envisioned by the affiliating university. This is evident in the prescribed subjects of B.Ed. course such as: Paper-IX Educational Policy and planning in contemporary India, Paper- X Curriculum Development, Paper-IV & V Pedagogy of a school subject, Paper-VIII Experiential Learning, Paper-XIII School Management, Paper-XV & XVI School Internship, Paper-XVII Engagement with Community (experiences for social & Environment sensitivity). The students have an excellent opportunity to apply the theoretical knowledge into the real-life situation as per the chances and opportunities made available to them accordingly. For the post graduate class the syllabus includes Paper-IV Introduction of Education Research and Statistics, Paper-VII Curriculum Studies, Paper-VIII Teacher Education: History and Policy Perspective, Paper-X Professional Development of Teachers at Elementary School Stage/Secondary School Stage, Paper-XI Educational Administration and Planning, Paper-XII (option-i) Guidance and Counseling, Paper- XIII to XV (option-iv) Life Skills Education, (option-v) Inclusive Education which is put in practice in the dissertation work under practicum-cum-field work throughout the duration of the post graduate studies.

File Description	Documents
List of activities conducted in support of each of the above	View File
Documentary evidence in support of the claim	View File
Any other relevant information	View File
Photographs indicating the participation of students, if any	No File Uploaded

1.3.2 - Institution familiarizes students with the diversities in school system in Indian as well as international and comparative perspective. Describe in not more than 100-200 words how students are familiarized with the diversity in school system in India with respect to: Development of school system Functioning of various Boards of School Education Functional differences among them Assessment systems Norms and standards State-wise variations International and comparative perspective

The knowledge of diversities of the school system in India is provided through various prescribed course curriculum subjects at the B.Ed. and M.Ed. level. Paper- IX of the B.Ed. curriculum focuses on the development of school system and policy formation, Paper-VII of the M.Ed. curriculum illustrates the functioning of various boards of school education like NCERT, SCERT etc. The students are further familiarized with the norms and standards, state wisevariation along with the assessment systems through various core subjects taught during the graduate and post-graduate level.

File Description	Documents
Action plan indicating the way students are familiarized with the diversities in Indian school systems	View File
Documentary evidence in support of the claim	No File Uploaded
Any other relevant information	No File Uploaded

1.3.3 - Students derive professionally relevant understandings and consolidate these into their professional acumen from the wide range of curricular experiences provided during Teacher Education Programme Describe the efforts made by the institution to enable students to develop understanding of the interconnectedness of the various learning engagements and to make them ready for the professional field in not more than 100-200 words

The institution enables the students to develop the understanding

and interconnectedness with the various learning methodologies, teaching-learning techniques and other professional elements during the school internship period at B.Ed. level. The performance area of school internship occupies the central place in the conduct of a teacher education program. Community work and community service and innovations attempted in any aspect of internship organization such as pre-internship preparation, interaction and dialogue with schools etc. Beside this the practical implementation of the theoretical knowledge is provided through practicum-cum field work at the M.Ed. level which includes visit to the school and DIET and/or colleges of education, curriculum review and academic work like seminars, workshops, writing of the research reports, articles and/or papers.

File Description	Documents
Documentary evidence in support of the claim	View File
Any other relevant information	View File

1.4 - Feedback System

1.4.1 - Mechanism is in place for obtaining structured feedback on the curriculum – semester wise from various stakeholders. Structured feedback is obtained from Students Teachers Employers Alumni Practice Teaching Schools/TEI

Four of the above

File Description	Documents
Sample filled-in feedback forms of the stake holders	View File
Any other relevant information	No File Uploaded

1.4.2 - Feedback collected from stakeholders is processed and action is taken; feedback process adopted by the institution comprises the following

Feedback collected, analyzed, action taken and available on website

File Description	Documents
Stakeholder feedback analysis report with seal and signature of the Principal	View File
Action taken report of the institution with seal and signature of the Principal	View File
Any other relevant information	No File Uploaded

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment of students during the year

210

2.1.1.1 - Number of students enrolled during the year

210

File Description	Documents
Data as per Data Template	View File
Document relating to sanction of intake from university	View File
Approval letter of NCTE for intake of all programs	View File
Approved admission list year-wise/ program-wise	View File
Any other relevant information	No File Uploaded

2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC) as per applicable reservation policy during the year

66

2.1.2.1 - Number of students enrolled from the reserved categories during the year

66

File Description	Documents
Data as per Data Template	View File
Copy of letter issued by State Govt. or Central Govt. indicating the reserved categories (Provide English version)	View File
Final admission list published by the HEI	View File
Admission extract submitted to the state / university authority about admissions of SC, ST, OBC students every year	View File
Any other relevant information	View File

2.1.3 - Number of students enrolled from EWS and Divyangjan categories during the year

00

2.1.3.1 - Number of students enrolled from EWS and Divyangjan categories during the year

00

File Description	Documents
Data as per Data Template	View File
Certificate of EWS and Divyangjan	No File Uploaded
List of students enrolled from EWS and Divyangjan	No File Uploaded
Any other relevant information	No File Uploaded

2.2 - Honoring Student Diversity

2.2.1 - Assessment process is in place at entry level to identify different learning needs of students and their level of readiness to undergo professional education programme and also the academic support provided to students Describe the assessment process at entry level to identify different learning needs of students and their level of readiness to undergo professional education programme and also the academic support provided to students, in not more than 100-200 words.

The admission is done through the centralised counselling process as per the instructions provided by the governing bodies. As far as academic support is concerned at institution level the students have access to enriched library resorces including more than

40,000 books, 2175 reference books, more than 500 M.Ed dissertations various encyclopedias , dictionaries and books of competative examinations. The istitute has 3139309 e-books , 6090 e-journals and free internet facility. The students also opt for various elective subjects as per their interest.

File Description	Documents
Documentary evidence in support of the claim	View File
Documents showing the performance of students at the entry level	View File
Any other relevant information	No File Uploaded

2.2.2 - Mechanisms are in place to honour student diversities in terms of learning needs; Student diversities are addressed on the basis of the learner profiles identified by the institution through Mentoring / Academic Counselling Peer Feedback / Tutoring Remedial Learning Engagement Learning Enhancement / Enrichment inputs Collaborative tasks Assistive Devices and Adaptive Structures (for the differently abled) Multilingual interactions and inputs

Six/Five of the above

File Description	Documents
Data as per Data Template	View File
Relevant documents highlighting the activities to address the student diversities	View File
Reports with seal and signature of Principal	View File
Photographs with caption and date, if any	No File Uploaded
Any other relevant information	No File Uploaded

2.2.3 - There are institutional provisions for catering to differential student needs; Appropriate learning exposures are provided to students No Special effort put forth in accordance with learner needs Only when

Two of the above

students seek support As an institutionalized activity in accordance with learner needs Left to the judgment of the individual teacher/s Whenever need arises due to student diversity

File Description	Documents
Relevant documents highlighting the activities to address the differential student needs	View File
Reports with seal and signature of the Principal	View File
Photographs with caption and date	No File Uploaded
Any other relevant information	No File Uploaded

2.2.4 - Student-Mentor ratio for the academic year

1:13

2.2.4.1 - Number of mentors in the Institution

16

File Description	Documents
Data as per Data Template	View File
Relevant documents of mentor-mentee activities with seal and signature of the Principal	View File
Any other relevant information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Multiple mode approach to teaching-learning is adopted by teachers which includes experiential learning, participative learning, problem solving methodologies, brain storming, focused group discussion, online mode, etc. for enhancing student learning Describe the varied modes of learning adopted and their basic rationale for adopting such learning mode/s for different courses of each programme in not more than 100-200 words.

Teaching learning process is being run by the teacher educators by adopting the multiple mode approach for enhancing the student's learning and to provide them the enriched teaching learning experience. Different teaching methodologies are adopted according to the items and content of the prescribed syllabus as well as the

individual requirements. Different elements of the syllabus require distinguished approaches including experiential learning, problem solving, group discussion, online mode etc. As per the need of the hour the blended mode of teaching learning process was in effect.

File Description	Documents
Course wise details of modes of teaching learning adopted during the academic year in each programme	View File
Any other relevant information	No File Uploaded

2.3.2 - Number of teachers integrating ICT (excluding use of PPT) for effective teaching with Learning Management Systems (LMS), Swayam Prabha etc., Learning Resources and others excluding PPT during the year

00

File Description	Documents
Data as per Data Template	No File Uploaded
Link to LMS	NIL
Any other relevant information	No File Uploaded

2.3.3 - Number of students using ICT support (mobile-based learning, online material, podcast, virtual laboratories, learning apps etc.) for their learning, during the academic year

00

File Description	Documents
Data as per Data Template	No File Uploaded
Programme wise list of students using ICT support	No File Uploaded
Documentary evidence in support of the claim	No File Uploaded
Landing page of the Gateway to the LMS used	No File Uploaded
Any other relevant information	No File Uploaded

2.3.4 - ICT support is used by students in various learning situations such as

Five/Six of the above

Understanding theory courses Practice teaching Internship Out of class room activities Biomechanical and Kinesiological activities Field sports

File Description	Documents
Data as per Data Template	View File
Lesson plan / activity plan / activity report to substantiate the use of ICT by students in various learning situations	View File
Geo-tagged photographs wherever applicable	No File Uploaded
Link of resources used	NIL
Any other relevant information	No File Uploaded

2.3.5 - Continual mentoring is provided by teachers for developing professional attributes in students Describe in not more than 100-200 words the nature of mentoring efforts in the institution with respect to working in teams dealing with student diversity conduct of self with colleagues and authorities balancing home and work stress keeping oneself abreast with recent developments in education and life

Teaching-learning process is organized appropriately and it leads to the realisation of Curricular Objectives. The teacher is called upon to meet the needs of the learners coming from diverse backgrounds. The teachers adopt methodologies of active learning so as to promote creative thinking and reflection among learners. The teacher continuously strives for his own professional development. Research and 'School Internship' occupies the central place in the conduct of a teacher education programme at graduation and post-graduation level. In view of its enhanced duration and enhanced weightage in the examination scheme, its organization has assumed a greater significance. The school Internship Programme is organized professionally, it equips the prospective teachers to acquire experience of working in diverse situations. The professionalization of the organization of Internship necessitates pre- internship preparation involving dialogue with internship schools, monitoring and supervision of internship on a continuing basis, sharing of internship experiences and reflection for future improvements, Community work and Community service and Innovations attempted in any aspect of internship organization such as pre-internship preparation, Interaction and dialogue with schools, etc. The students work in

teams during micro-teaching and develop various character aspects such as Team spirit and professional development.

File Description	Documents
Documentary evidence in support of the claim	View File
Any other relevant information	No File Uploaded

2.3.6 - Institution provides exposure to students about recent developments in the field of education through Special lectures by experts Book reading & discussion on it Discussion on recent policies & regulations Teacher presented seminars for benefit of teachers & students Use of media for various aspects of education Discussions showcasing the linkages of various contexts of education- from local to regional to national to global

Five/Six of the above

File Description	Documents
Data as per Data Template	View File
Documentary evidence in support of the selected response/s	View File
Reports of activities conducted related to recent developments in education with video graphic support, wherever possible	View File
Any other relevant information	No File Uploaded

2.3.7 - Teaching learning process nurtures creativity, innovativeness, intellectual and thinking skills, empathy, life skills etc. among students

Education is the most important tool to achieve the success in individual's life. Education equips the person with skills that prepare him physically, mentally, and socially capable to adjust into the complex modern world. Every now and then we face the unprecedented opportunities and challenges in our life. In an educational setting the teaching learning process nurtures creativity, innovativeness, intellectual and thinking skills, empathy, life skills among the students. While keeping these elements into consideration the institute organised a series of event dedicated to celebrate the 400th Birth anniversary year of Shri Guru teg Bahadur ji, as per the instructions issued by the

Department of Higher Education, Government of Punjab. Different activities were conducted in this regard like special lectures, quiz competitions, essay writing, slogan, calligraphy, kavishri and poster making, illustrations special assembly was organised to mark the occasion. At B.Ed. level the elements like micro-teaching, discussion lessons etc. provide the ample opportunity for creativity, innovativeness and development of cognitive skills. At post-graduation level the educational research is conducted to elevate the intellectual level of the students as well as to enhance the creativity and innovativeness among the future educators.

File Description	Documents
Documentary evidence in support of the claim	View File
Any other relevant information	No File Uploaded

2.4 - Competency and Skill Development

2.4.1 - Institution provides opportunities for developing competencies and skills in different functional areas through specially designed activities / experiences that include
Organizing Learning (lesson plan)
Developing Teaching Competencies
Assessment of Learning Technology Use and Integration
Organizing Field Visits
Conducting Outreach/ Out of Classroom Activities
Community Engagement
Facilitating Inclusive Education
Preparing Individualized Educational Plan(IEP)

All of the above

File Description	Documents
Data as per Data Template	View File
Documentary evidence in support of the selected response/s	View File
Reports of activities with video graphic support wherever possibl	No File Uploaded
Any other relevant information	No File Uploaded

2.4.2 - Students go through a set of activities as preparatory to school- based practice

Ten/All of the above

teaching and internship. Pre practice teaching / internship orientation / training encompasses certain significant skills and competencies such as Formulating learning objectives Content mapping Lesson planning/ Individualized Education Plans (IEP) Identifying varied student abilities Dealing with student diversity in classrooms Visualising differential learning activities according to student needs Addressing inclusiveness Assessing student learning Mobilizing relevant and varied learning resources Evolving ICT based learning situations Exposure to Braille /Indian languages /Community engagement

File Description	Documents
Data as per Data Template	View File
Reports and photographs / videos of the activities	View File
Attendance sheets of the workshops / activities with seal and signature of the Principal	View File
Documentary evidence in support of each selected activity	No File Uploaded
Any other relevant information	No File Uploaded

2.4.3 - Competency of effective communication is developed in students through several activities such as Workshop sessions for effective communication Simulated sessions for practicing communication in different situations Participating in institutional activities as ‘anchor’, ‘discussant’ or ‘rapporteur’ Classroom teaching learning situations along with teacher and peer feedback

All of the above

File Description	Documents
Data as per Data Template	View File
Details of the activities carried out during the academic year in respect of each response indicated	View File
Any other relevant information	No File Uploaded

2.4.4 - Students are enabled to evolve the following tools of assessment for learning suited to the kinds of learning engagement provided to learners, and to analyse as well as interpret responses Teacher made written tests essentially based on subject content Observation modes for individual and group activities Performance tests Oral assessment Rating Scales	All of the above
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File Description	Documents
Data as per Data Template	View File
Samples prepared by students for each indicated assessment tool	View File
Documents showing the different activities for evolving indicated assessment tools	No File Uploaded
Any other relevant information	No File Uploaded

2.4.5 - Adequate skills are developed in students for effective use of ICT for teaching learning process in respect of Preparation of lesson plans Developing assessment tools for both online and offline learning Effective use of social media/learning apps/adaptive devices for learning Identifying and selecting/developing online learning resources Evolving learning sequences (learning activities) for online as well as face to face situations	All of the above
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File Description	Documents
Data as per Data Template	View File
Documentary evidence in support of each response selected	View File
Sample evidence showing the tasks carried out for each of the selected response	No File Uploaded
Any other relevant information	No File Uploaded

2.4.6 - Students develop competence to organize academic, cultural, sports and community related events through Planning and scheduling academic, cultural and sports events in school Planning and execution of community related events Building teams and helping them to participate Involvement in preparatory arrangements Executing/conducting the event

All of the above

File Description	Documents
Data as per Data Template	View File
Documentary evidence showing the activities carried out for each of the selected response	View File
Report of the events organized	No File Uploaded
Photographs with caption and date, wherever possible	No File Uploaded
Any other relevant information	No File Uploaded

2.4.7 - A variety of assignments given and assessed for theory courses through Library work Field exploration Hands-on activity Preparation of term paper Identifying and using the different sources for study

All of the above

File Description	Documents
Data as per Data Template	View File
Samples of assessed assignments for theory courses of different programmes	View File
Any other relevant information	No File Uploaded

2.4.8 - Internship programme is systematically planned with necessary preparedness Describe institution's preparatory efforts at organizing internship programme in not more than 100-200 words with respect to the following: Selection/identification of schools for internship: participative/on request Orientation to school principal/teachers Orientation to students going for internship Defining role of teachers of the institution Streamlining mode/s of assessment of student performance Exposure to variety of school set ups

The performance area of 'School Internship' occupies the central place in the conduct of a teacher education programme. The Curriculum implementation includes organization of a variety of activities under School Internship. In the classroom, the teacher educators are called upon to meet the needs of the learners coming from diverse backgrounds. The teacher-educators adopt and promote methodologies of active learning so as to enhance creative thinking and reflection among learners. However, to organize teaching learning process imaginatively and to promote active learning among students, the pupil-teacher continuously strive for his/her own professional development. In view of its enhanced duration and enhanced weightage in the examination scheme, its organization has assumed a greater significance. The school Internship Programme is organized professionally, it equips the prospective teachers to acquire experience of working in diverse situations. The professionalization of the organization of Internship necessitates pre-internship preparation involving dialogue with internship schools, monitoring and supervision of internship on a continuing basis, sharing of internship experiences and reflection for future improvements, Community work and Community service and Innovations attempted in any aspect of internship organization such as pre-internship preparation, Interaction and dialogue with schools, etc. The students work in teams during micro-teaching and develop various character aspects such as Team spirit and professional development of peers. They critically observe and provide valuable feedback for the growth of their fellow peers.

File Description	Documents
Documentary evidence in support of the claim	View File
Any other relevant information	No File Uploaded

2.4.9 - Number of students attached to each school for internship during the academic year

2.4.9.1 - Number of final year students during the academic year

98

File Description	Documents
Data as per Data Template	View File
Data as per Data Template	No File Uploaded
Plan of teacher engagement in school internship	View File
Any other relevant information	No File Uploaded

2.4.10 - Nature of internee engagement during internship consists of Classroom teaching Mentoring Time-table preparation Student counseling PTA meetings Assessment of student learning – home assignments & tests Organizing academic and cultural events Maintaining documents Administrative responsibilities- experience/exposure Preparation of progress reports

Nine/All of the above

File Description	Documents
Data as per Data Template	View File
Sample copies for each of selected activities claimed	View File
School-wise internship reports showing student engagement in activities claimed	View File
Wherever the documents are in regional language, provide English translated version	No File Uploaded
Any other relevant information	No File Uploaded

2.4.11 - Institution adopts effective monitoring mechanisms during internship programme. Describe in not more than 100-200 words, the monitoring mechanisms adopted to ensure optimal impact of internship in schools with specific reference to the role of teacher educators, school principal, school teachers and peers.

Institutions adopts various effective monitoring techniques during the internship program. The monitoring mechanisms are in place to ensure the optimal impact of teaching learning experiences to the teacher trainees. The entire process is evaluated by the teacher educators, schools principals, school subject teachers and peer teacher trainees. The functional time table is provided by the school for trainees to follow. There is a provision of observation lessons and micro teaching skills having rating scale to evaluate the process. Discussion lessons are also observed by the subject experts as well as teacher educators. The school authorities along with the teacher incharges deputed to various schools ensure the maintenance and building a professional attitude amongst the trainees with regard to various dimensions of the teaching profession like marking their attendance, being accessible to the students and available for staff interactions etc.

File Description	Documents
Documentary evidence in support of the response	View File
Any other relevant information	No File Uploaded

2.4.12 - Performance of students during internship is assessed by the institution in terms of observations of different persons such as Self Peers (fellow interns) Teachers / School* Teachers Principal / School* Principal B. Ed Students / School* Students (* 'Schools' to be read as "TEIs" for PG programmes)

All of the above

File Description	Documents
Assessment criteria adopted by each of the selected persons (For Bachelor and PG Programmes as applicable)	View File
Two filled in sample observation formats for each of the claimed assessors	View File
Any other relevant information	No File Uploaded

<p>2.4.13 - Comprehensive appraisal of interns' performance is in place. The criteria used for assessment include Effectiveness in class room teaching Competency acquired in evaluation process in schools Involvement in various activities of schools Regularity, initiative and commitment Extent of job readiness</p>	<p>Four of the above</p>
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File Description	Documents
Format for criteria and weightages for interns' performance appraisal used	View File
Five filled in formats for each of the aspects claimed	No File Uploaded
Any other relevant information	No File Uploaded

2.5 - Teacher Profile and Quality

2.5.1 - Number of fulltime teachers against sanctioned posts during the year

17

File Description	Documents
Data as per Data Template	View File
Sanction letters indicating number of posts (including management sanctioned posts) with seal and signature of the principal	View File
English translation of sanction letter, if it is in regional language	No File Uploaded
Any other relevant information	No File Uploaded

2.5.2 - Number of fulltime teachers with Ph. D. degree during the year

10

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File Description	Documents
Data as per Data Template	View File
Certificates of Doctoral Degree (Ph.D) of the faculty	View File
Any other relevant information	No File Uploaded

2.5.3 - Number of teaching experience of full time teachers for the during the year

30

2.5.3.1 - Total number of years of teaching experience of full-time teachers for the academic year

30

File Description	Documents
Copy of the appointment letters of the fulltime teachers	View File
Any other relevant information	No File Uploaded

2.5.4 - Teachers put-forth efforts to keep themselves updated professionally Describe the nature of efforts by teachers to keep themselves updated professionally in not more than 100-200 words 1. In house discussions on current developments and issues in education 2. Share information with colleagues and with other institutions on policies and regulations

The teaching faculty is keen to keep themselves professionally updated. They take initiatives to add on existing stock of knowledge in their respective fields. Being a teacher education institute there are ample scope to grow professionally. The institute builds academic environment by organizing various academic activities on regular activities. The teacher participates in seminars, conferences, workshops, extension lectures and faculty development programs etc. time to time. They present and publish papers in various journals including the list of journals as specified by UGC. The institute has provision of Master in Education (M.Ed.). In the curriculum of M.Ed. dissertation work is an essential component of the syllabus. It leads to an opportunity of an academic growth for students as well as for teachers. Besides this the teaching faculty also update their academic qualification. Overall, the teaching faculty always try to grab any opportunity for their professional development.

File Description	Documents
Documentary evidence to support the claim	View File
Any other relevant information	No File Uploaded

2.6 - Evaluation Process

2.6.1 - Continuous Internal Evaluation (CIE) of student learning is in place in the institution
Describe details of the Continuous Internal Evaluation in the institution highlighting its major components in not more than 100-200 words

The institute has established a pattern for continuous internal evaluation following the prescribed proforma by the affiliating University. It consists of different criterion like attendance of the students, assignments, projects, activities, seminars, dissertation work, field visits as well as educational trips. Besides this there is a provision for mid semester test both at B.Ed. and M.Ed. level.

File Description	Documents
Relevant documents related to Internal Evaluation System at the institution level with seal and signature of the Principal	View File
Any other relevant information	No File Uploaded

2.6.2 - Mechanism of internal evaluation is transparent and robust and time bound; Institution adopts the following in internal evaluation Display of internal assessment marks before the term end examination Timely feedback on individual/group performance Provision of improvement opportunities Access to tutorial/remedial support Provision of answering bilingually

One of the above

File Description	Documents
Copy of university regulation on internal evaluation for teacher education	View File
Annual Institutional plan of action for internal evaluation	View File
Details of provisions for improvement and bi-lingual answering	View File
Documentary evidence for remedial support provided	View File
Any other relevant information	No File Uploaded

2.6.3 - Mechanism for grievance redressal related to examination is operationally effective

- College has an operationally effective and efficient mechanism for Grievance Redressal regarding examination. The students can approach Subject Teachers, Registrar (House Examination) and Principal for redressal of their examination related as per the requirement and jurisdiction of the grievance.
- There is transparent internal assessment process. At the beginning of the semester the respective subject teachers communicate to the students about the criteria of external and internal assessment. For internal assessment, two MST schedule are prepared as per university and communicated to the students well in advance. MSTs are conducted in proper way and one invigilator is deputed to each classroom where the examination is held. The answer sheets are evaluated by the respective subject teachers and shown and distributed to the students to keep transparency if any grievance pops up, it is resolved immediately.
- Daily performance of the students is also observed (as per CCE) which includes regularity, timely submission of assignments, projects, participation in discussion, seminar. College has a provision of reconduct of MSTs for students who are unable to appear for their MSTs on the scheduled dates.
- Students with shortage of attendance too can avail the college grievance process. Genuine cases are considered, addressed and resolved.

File Description	Documents
Academic calendar of the Institution with seal and signature of the Principal	View File
Any other relevant information	No File Uploaded

2.6.4 - The institution adheres to academic calendar for the conduct of Internal Evaluation Describe the mechanism of adhering to academic calendar for the conduct of Internal Evaluation in the institution in not more than 100-200 words.

The process of internal evaluation conducted by the concerned individuals who are assigned the duty in that academic year. The whole process is executed in keeping with the affiliating university's prescribed curriculum and syllabi of the particular subject.

2.7 - Student Performance and Learning Outcomes

2.7.1 - The teaching learning process of the institution is aligned with the stated PLOs and CLOs. Describe the way in which institution ensures alignment of stated PLOs and CLOs with the teaching learning process in not more than 100 - 200 words.

The teaching learning process of the institution is aligned with the PLOs and CLOs of the teacher education program. The institution tries hard to deal with the objectives of the courses as prescribed by the affiliating University. The curriculum of graduation and post-graduation level reflect the learning objectives which serves as a light house for the conduction of the entire teaching learning process both at UG and PG levels. Theoretical and the practical experiences both are provided as per the curriculum guidelines. The academic activities have the reflection of the fulfilment of these PLOs and CLOs. The learners are envisioned by the institution by providing them the ample scope of opportunities to get familiar with the world of education.

File Description	Documents
Documentary evidence in support of the claim	View File
Any other relevant information	No File Uploaded

2.7.2 - Pass percentage of Students during the year

File Description	Documents
Data as per Data Template	View File
Result sheet for each year received from the Affiliating University	View File
Certified report from the Head of the Institution indicating pass percentage of students program-wise	View File
Any other relevant information	No File Uploaded

2.7.3 - The progressive performance of students and attainment of professional and personal attributes in line with the PLOs and CLOs is monitored and used for further improvements

The progressive performance of the students and attainment of professional and personal attributes by them is monitored through various curricular and co-curricular activities. The entire session gives an excellent exposure to the pupil teachers by ensuring their participation in school internship, practicum-cum-field work, cocurricularactivities like poster making, slogan writing, essay writing, quiz contest, community work through NSS, Red Ribbon club, Red Cross, Legal Literacy cell, expansion lectures, youth festivals, morning assemblies and various other works of moral and social values. The institution plays a pivotal role in disseminating its social responsibilities by conducting different awareness and vaccination campaigns like NSS, vaccination camps for differently abled person during the pandemic. Proper records of different activities are maintained by the different department or clubs/ cell etc.

File Description	Documents
Documentary evidence showing the performance of students on various internal assessment tasks and the LOs achieved	View File
Any other relevant information	No File Uploaded

2.7.4 - Performance of outgoing students in internal assessment

2.7.4.1 - Number of students achieving on an average 70% or more in internal assessment activities during the year

210

File Description	Documents
Number of students achieving on an average 70% or more in internal assessment activities during t	View File
Record of student-wise / programme-wise / semester-wise internal assessment of students during the year	No File Uploaded
Any other relevant information	No File Uploaded

2.7.5 - Performance of students on various assessment tasks reflects how far their initially identified learning needs are catered to. Describe with examples the extent to which the assessment task and the performance of students reflect their initially identified learning needs in not more than 100 -200 words.

The institution put in practice the multiple tools of assessment to evaluate the performance of the students on academic and non-academic aspects. The learning needs are identified by using one of the classical methods i.e. observation and besides this various activities are effectively in place like seminars, assignments, mid semester tests, projects. psychological testing etc. All these activities are evaluated by the concerned teacher educators and remedial measures are provided as per the need and capability of the learners.

File Description	Documents
Documentary evidence in respect to claim	View File
Any other relevant information	No File Uploaded

2.8 - Student Satisfaction Survey

2.8.1 - Online student satisfaction survey regarding teaching learning process

YES

RESEARCH AND OUTREACH ACTIVITIES

3.1 - Resource Mobilization for Research

3.1.1 - Number of research projects funded by government and/ or non-government agencies during the year

02

File Description	Documents
Data as per Data Template	View File
Sanction letter from the funding agency	View File
Any other relevant information	No File Uploaded

3.1.2 - Number of grants received for research projects from government and / or non-government agencies during the year (INR in Lakhs)

02

File Description	Documents
Sanction letter from the funding agency	View File
Income Expenditure statements highlighting the research grants received certified by the auditor	View File
Any other relevant information	No File Uploaded

3.1.3 - In-house support is provided by the institution to teachers for research purposes during the year in the form of Seed money for doctoral studies / research projects Granting study leave for research field work Undertaking appraisals of institutional functioning and documentation Facilitating research by providing organizational supports Organizing research circle / internal seminar / interactive session on research

Three of the above

File Description	Documents
Data as per Data Template	View File
Institutional Policy document detailing scheme of incentives	No File Uploaded
Sanction letters of award of incentives	View File
Income Expenditure statements highlighting the relevant expenditure with seal and signature of the Principal	View File
Documentary evidence for each of the claims	View File
Any other relevant information	View File

3.1.4 - Institution has created an eco-system for innovation and other initiatives for creation and transfer of knowledge that include Participative efforts (brain storming, think tank etc.) to identify possible and needed innovations Encouragement to novel ideas Official approval and support for innovative try-outs Material and procedural supports

One of the above

File Description	Documents
Documentary evidences in support of the claims	View File
Details of reports highlighting the claims made by the institution	No File Uploaded
Reports of innovations tried out and ideas incubated	No File Uploaded
Copyrights or patents filed	No File Uploaded
Any other relevant information	No File Uploaded

3.2 - Research Publications

3.2.1 - Number of research papers / articles per teacher published in Journals notified on UGC website during the year

00

File Description	Documents
Data as per Data Template	No File Uploaded
First page of the article/journals with seal and signature of the Principal	No File Uploaded
E-copies of outer jacket/contents page of the journals in which articles are published	No File Uploaded
Any other relevant information	No File Uploaded

3.2.2 - Number of books and / or chapters in edited books published and papers in National / International conference-proceedings per teacher during the year

04

File Description	Documents
Data as per Data Template	View File
• First page of the published book/chapter with seal and signature of the Principal	View File
E-copies of outer jacket/contents page of the books, chapters and papers published along with ISBN number in national / international conference-proceedings per teacher	No File Uploaded
Any other relevant information	No File Uploaded

3.3 - Outreach Activities

3.3.1 - Number of outreach activities organized by the institution during the year

3.3.1.1 - Total number of outreach activities organized by the institution during the year

60

File Description	Documents
Data as per Data Template	View File
Report of each outreach activity organized along with video/ photographs with seal and signature of the Principal	View File
Any other relevant information	View File

3.3.2 - Number of students participating in outreach activities organized by the institution during the year

3.3.2.1 - Number of students participating in outreach activities organized by the institution during the year

200

File Description	Documents
Event-wise newspaper clippings / videos / photographs with captions and dates	View File
Report of each outreach activity with seal and signature of the Principal	View File
Any other relevant information	No File Uploaded

3.3.3 - Number of student participation in national priority programmes such as Swachh Bharat, AIDs awareness, Gender sensitivity, Yoga, Digital India, National Water Mission during the year

180

3.3.3.1 - Number of students participated in activities as part of national priority programmes during the year

180

File Description	Documents
Data as per Data Template	View File
Documentary evidence in support of the claim along with photographs with caption and date	View File
Any other relevant information	View File

3.3.4 - Outreach activities in the community in terms of influencing and sensitizing students to social issues and contribute to community development Describe the way in which outreach activities conducted sensitized students to social issues and community development in not more than 100-200 words.

Engagement with community is a compulsory subject which is carried out during internship period along with the regular classes as per school time table. The pupil teachers participate in and conduct such activities so as to sensitize the school students and community towards social issues such as cleanliness, plantation, buddy program, health of individual and community, gender sensitization, women empowerment etc. The pupil-teachers try to sensitize the community and school students regarding above mentioned issues through various activities as competitions, poem recitation, slogan writing, poster making, plantation drives, cleanliness campaign etc.

File Description	Documents
Relevant documentary evidence for the claim	View File
Report of each outreach activity signed by the Principal	No File Uploaded
Any other relevant information	No File Uploaded

3.3.5 - Number of awards and honours received for outreach activities from government / recognized agency during the year

01

File Description	Documents
Data as per Data Template	View File
Appropriate certificates from the awarding agency	View File
Any other relevant information	View File

3.4 - Collaboration and Linkages

3.4.1 - Number of linkages for Faculty exchange, Student exchange, research etc. during the year

00

3.4.1.1 - Number of linkages for faculty exchange, student exchange, research etc. during the year

00

File Description	Documents
Data as per Data Template	No File Uploaded
List of teachers/students benefited by linkage – exchange and research	No File Uploaded
Report of each linkage along with videos/photographs	No File Uploaded
Any other relevant information	No File Uploaded

3.4.2 - Functional MoUs with institutions of National and / or International importance, other universities, industries, corporate houses etc. during the academic year

06

File Description	Documents
Data as per Data Template	View File
Copies of the MoU's with institution / industry/ corporate houses	View File
Any other relevant information	No File Uploaded

3.4.3 - Institution has linkages with schools and other educational agencies for both academic and outreach activities and jointly organizes Local community based activities Practice teaching /internship in schools Organizes events of mutual interest- literary, cultural and open discussions on pertinent themes to school education Discern ways to strengthen school based practice through joint discussions and planning Join hands with schools in identifying areas for innovative practice Rehabilitation Clinics Linkages with general colleges

Three/Four of the above

File Description	Documents
Data as per Data Template	View File
Report of each activities with seal and signature of the Principal	View File
Any other relevant information	No File Uploaded

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The institution has adequate facilities for Teaching- Learning. viz., classrooms, laboratories, sports field, fitness center, equipment, computing facilities, sports complex, etc. for the various programme offered Describe the adequacy of facilities for Teaching –Learning as per the minimum specified requirement by statutory bodies in not more than 100 - 200 words

Govt. College of Education, Patiala is a premier Institute of northern India. The college has in its campus has an auditorium with the seating capacity of 500 people fitted with latest sound and projection system, Fire extinguishers etc. It is used for various workshops, seminars, morning assembly and for intra/inter-college competitions. Appropriate space for indoor and spacious grounds for outdoor games with required facilities is also available, an upper lecture theatre with the seating capacity of 200 people. Moving with the technological advances has 10 smart classrooms, a virtual classroom, computer labs with internet facility, Language lab. The institute boasts a rich Spacious library with over 42,000 books of different subjects, journals, encyclopaedias etc. It also a child care centre, playgrounds, hostel facility for boys and girls, fitness centre, Art room, music room and various lab facilities.

File Description	Documents
List of physical facilities available for teaching learning	View File
Geo-tagged photographs	View File
Any other relevant information	No File Uploaded

4.1.2 - Number of classrooms and seminar hall(s) with ICT- enabled facilities such as smart classroom, LMS, video and sound systems etc. during the year.

4.1.2.1 - Number of classrooms and seminar hall(s) with ICT facilities

10

File Description	Documents
Data as per Data Template	View File
Geo-tagged photographs	View File
Link to relevant page on the Institutional website	http://gcepatiala.synthasite.com/facilitie_s.php
Any other relevant information	No File Uploaded

4.1.3 - Expenditure for infrastructure augmentation excluding salary during the year (INR in lakhs)

00

File Description	Documents
Data as per Data Template	No File Uploaded
Income Expenditure statements highlighting the expenditure on infrastructure augmentation with seal and signature of CA and the Principal	No File Uploaded
Any other relevant information	No File Uploaded

4.2 - Library as a Learning Resource

4.2.1 - Institution has adopted automation of library using Integrated Library Management System (ILMS) or any other software Describe the features of Library Automation in not more than 100 – 200 words.

Government College of Education has adopted KOHA integrated library management software (ILMS) Koha is an open-source integrated library software (ILS) used worldwide by all kinds of libraries from public, academic and special libraries. Its growth and development is guided by a nurturing community of libraries and users across the world, who collaborate together to achieve its technological objectives and goals. Koha facilitates the users with the Online Public Access Catalog which can be viewed 24X7 anytime anywhere. It allows the OPAC users to search with the fields like Keyword, Subject, Title, Class, Barcode, author, publisher, ISBN, Series etc. KOHA is a very useful library management system in providing various library services to users including circulation of library material, cataloguing, new arrival etc. Primary aim of Koha is to provide an integrated library management tool, covering all major functions in a

library, such as Acquisitions, bibliographic database management, user management, transactions, serial control, online end user searching on local and external bibliographic databases and library portal.

File Description	Documents
Bill for augmentation of library signed by the Principal	View File
Web-link to library facilities, if available	NIL
Any other relevant information	No File Uploaded

4.2.2 - Institution has remote access to library resources which students and teachers use frequently Give details of Gateway for remote access to library resources used by teachers and students in not more than 100 - 200 words

NIL

File Description	Documents
Landing page of the remote access webpage	No File Uploaded
Details of users and details of visits/downloads	No File Uploaded
Any other relevant information	No File Uploaded

4.2.3 - Institution has subscription for e-resources and has membership / registration for the following e-journals e-Shodh Sindhu Shodhganga e-books Databases

Two of the above

File Description	Documents
Data as per Data template	View File
Receipts of subscription /membership to e-resources	No File Uploaded
E-copy of the letter of subscription /member ship in the name of institution	No File Uploaded
Any other relevant information	No File Uploaded

4.2.4 - Annual expenditure for purchase of books, journals, and e-resources during the year (INR in Lakhs)

42116

File Description	Documents
Data as per Data Template	View File
Income Expenditure statements highlighting the expenditure on purchase of books, journals, e-resources with seal and signature of both the Principal and Chartered Accountant	No File Uploaded
Any other relevant information	No File Uploaded

4.2.5 - Per day usage of library by teachers and students during the academic year**4.2.5.1 - Number of teachers and students using library for Month one (not less than 20 working days) during the academic year**

304

File Description	Documents
Document showing the number of teachers and students using library / e-library per working day/ logins in remote access for 10 days each for five months during the academic year with seal and signature of both the librarian and principal	No File Uploaded
Link to certified copies of the ledger pages/screenshots of the data for 5 days each for 5 working months selected by the institution	NIL
Any other relevant information	View File

4.2.6 - Efforts are made to make available National Policies and other documents on education in the library suitable to the three streams of teacher education –general teacher education, special education and physical education by the following ways Relevant educational documents are obtained on a regular basis Documents are made available from other libraries on loan

All of the above

Documents are obtained as and when teachers recommend Documents are obtained as gifts to College	
File Description	Documents
Data as per Data Template	View File
Any other relevant information	No File Uploaded
4.3 - ICT Infrastructure	
4.3.1 - Institution updates its ICT facilities including Wi-Fi Describe ICT facilities including Wi-Fi with date and nature of updation in not more than 100 - 200 words	
<p>The college has fully functional computer Labs which are equipped with latest IT equipment and has optical-fiber internet connectivity. The college also have fully equipped 10 SMART classrooms with Projectors and interactive boards that are placed for the optimal utilization of ICT facilities during teaching learning process. It provides the vital and up to date training for the forthcoming teachers. Besides this an ICT Resource Centre is also available which is the need of the hour. Moreover, the college library is equipped with 8 computers with internet connectivity to provide better learning environment to the students. As the institute has provision for the Masters in Education, the students are required to fulfill the essential conditions of dissertation as per the curriculum. The students utilize this facility for the successful completion of their research projects.</p>	
File Description	Documents
Document related to date of implementation and updation, receipt for updating the Wi-Fi	View File
Any other relevant information	No File Uploaded
4.3.2 - Student – Computer ratio during the academic year	
1:1	

File Description	Documents
Data as per data template	View File
Purchase receipts and relevant pages of the Stock Register with seal and signature of the principal	View File
Any other relevant information	No File Uploaded

4.3.3 - Available bandwidth of internet connection in the Institution (Leased line) Opt any one:	E. < 50 MBPS
4.3.4 - Facilities for e-content development are available in the institution such as Facilities for e-content development are available in the institution such as Studio / Live studio Content distribution system Lecture Capturing System (LCS) Teleprompter Editing and graphic unit	

File Description	Documents
Data as per Data Template	No File Uploaded
Link to videos of the e-content development facilities	NIL
List the equipment purchased for claimed facilities along with the relevant bills	No File Uploaded
Link to the e-content developed by the faculty of the institution	NIL
Any other relevant information	No File Uploaded

4.4 - Maintenance of Campus and Infrastructure

4.4.1 - Expenditure incurred exclusively on maintenance of physical and academic support facilities during the year (INR in Lakhs)

216895

File Description	Documents
Data as per Data Template	View File
Income Expenditure statements highlighting relevant items with seal and signature of the Principal and Chartered Accountant	View File
Any other relevant information	No File Uploaded

4.4.2 - Systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. are in place. Describe policy details of systems and procedures for maintaining and utilizing physical, academic and support facilities in not more than 100 - 200 words

The institute has excellent infrastructure in terms of physical, academic and support facilities which includes enriched Library, sports grounds, college hostels for both boys and girls, various laboratories, virtual classrooms and fully ventilated smart classrooms. The institute is bound to follow the governmental guidelines and policies to maintain all the entities. Funds and grants are provided by the government under different schemes and utilization of the same was done and reported accordingly. Being the public funded organization the financial audit is done by the concerned bodies.

File Description	Documents
Appropriate link(s) on the institutional website	http://gcepatiala.synthasite.com/facilities.php
Any other relevant information	No File Uploaded

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - A range of capability building and skill enhancement initiatives are undertaken by the institution such as Career and Personal Counseling Skill enhancement in academic, technical and organizational aspects Communicating with persons of different disabilities: Braille, Sign language and Speech training Capability to develop a seminar paper and a research paper;

Four of the above

understand/appreciate the difference between the two E-content development Online assessment of learning	
File Description	Documents
Data as per Data Template	View File
Report on each capability building and skill enhancement initiative adopted with seal and signature of the Principal	View File
Sample feedback sheets from the students participating in each of the initiative	View File
Photographs with date and caption for each initiative	No File Uploaded
Any other relevant information	View File
5.1.2 - Available student support facilities in institution are Vehicle Parking Common rooms separately for boys and girls Recreational facility First aid and medical aid Transport Book bank Safe drinking water Hostel Canteen Toilets for girls Indicate the one/s applicable	Nine or more of the above
File Description	Documents
Geo-tagged photographs	View File
Any other relevant information	No File Uploaded
5.1.3 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	A. All of the above

File Description	Documents
Data as per Data Template for the applicable options	View File
Institutional guidelines for students' grievance redressal	View File
Composition of the student grievance redressal committee including sexual harassment and ragging	No File Uploaded
Samples of grievance submitted offline	No File Uploaded
Any other relevant information	No File Uploaded

5.1.4 - Institution provides additional support to needy students in several ways such as Monetary help from external sources such as banks Outside accommodation on reasonable rent on shared or individual basis Dean student welfare is appointed and takes care of student welfare Placement Officer is appointed and takes care of the Placement Cell Concession in tuition fees/hostel fees Group insurance (Health/Accident)

One of the above

File Description	Documents
Data as per Data template	No File Uploaded
Income Expenditure statement highlighting the relevant expenditure towards student concession along with approval / sanction letter	No File Uploaded
Report of the Placement Cell	View File
Any other relevant information	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of students of the institution placed as teachers/teacher educators during the year

Number of students placed as teachers/teacher educators	Total number of graduating students
6	95

File Description	Documents
Data as per Data Template	View File
Reports of Placement Cell for during the year	View File
Appointment letters of 10 percent graduates for each year	View File
Any other relevant information	No File Uploaded

5.2.2 - Number of student progression to higher education during the academic year

5.2.2.1 - Number of outgoing students progressing from Bachelor to PG (A1).

34

File Description	Documents
Data as per Data Template	View File
Details of graduating students and their progression to higher education with seal and signature of the principal	No File Uploaded
Documentary evidence in support of the claim	View File
Any other relevant information	No File Uploaded

5.2.3 - Number of students qualifying state/national level examinations during the year (eg: NET/SLET/ TET/ CTET)

11

File Description	Documents
Data as per Data Template	View File
Copy of certificates for qualifying in the state/national examination	View File
Any other relevant information	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Student council is active and plays a proactive role in the institutional functioning Describe the ways in which student council plays a proactive role in the institutional functioning and contribute for students welfare in not more than 100 - 200 words

There are many clubs, societies, committees of various subjects already existing in the college which carry out diverse activities from time to time like competitions, day celebrations etc. Due to COVID-19 pandemic, not many activities could be carried out by the societies, clubs etc. Science society student council was constituted in which president, vice president, Secretary, Joint Secretary, Treasurer was elected democratically. The student council helped the teacher incharge of science society (Dr. Yogita Sarwal) in collecting the improvised apparatus and keeping records of the same. Maths club was constituted in which president was Varsha, vice-president was Pallvi, Secretary was Tripta and vice secretary Madhu Bala. The student council helped the teacher incharge of Maths club (Dr. Kuljit Kaur) in conducting many activities like quiz, poster making, debate, discussions and keeping the records of the same. Eco club student Council was also elected democratically.

File Description	Documents
Copy of constitution of student council signed by the Principal	View File
List of students represented on different bodies of the Institution signed by the Principal	View File
Documentary evidence for alumni role in institution functioning and for student welfare	View File
Any other relevant information	No File Uploaded

5.3.2 - Number of sports and cultural events organized at the institution during the year

03

File Description	Documents
Data as per Data Template	View File
Reports of the events along with the photographs with captions and dates	View File
Copy of circular / brochure indicating such kind of events	View File
Any other relevant information	No File Uploaded

5.4 - Alumni Engagement

5.4.1 - Alumni Association/Chapter (registered / non-registered but functional) contributes significantly for the development of the institution Describe the role of alumni association in the development of institution in not more than 100 - 200 words highlighting two significant contributions in any functional aspects

The purpose of an Alumni Association is to foster a spirit of loyalty and to promote the general welfare of your organization. Alumni associations exist to support the parent organization's goals, and to strengthen the ties between alumni, the community, and the parent organization. Maintaining good relationships with alumni over time is crucial to the success of all the higher education institutes. Alumni serve many valuable roles, such as helping to build and grow an institution's brand through word-of-mouth marketing. For instance, positive posts on social media can create buzz and increase application rates. Colleges also rely on alumni to provide mentoring, internships, financial help and career opportunities to students. The Alumni Association of Govt. State College of Education, Patiala has always worked towards achieving above mentioned objectives. Association has organised seminars, extension lectures, provided infrastructural facilities, funded convocation functions etc.

File Description	Documents
Details of office bearers and members of alumni association	View File
Certificate of registration of Alumni Association, if registered	No File Uploaded
Any other relevant information	No File Uploaded

5.4.2 - Alumni has an active role in the regular institutional functioning such as

One/Two of the above

**Motivating the freshly enrolled students
Involvement in the in-house curriculum
development Organization of various
activities other than class room activities
Support to curriculum delivery Student
mentoring Financial contribution Placement
advice and support**

File Description	Documents
Documentary evidence for the selected claim	No File Uploaded
Income Expenditure statement highlighting the alumni contribution	View File
Report of alumni participation in institutional functioning for the academic year	No File Uploaded
Any other relevant information.	No File Uploaded

5.4.3 - Number of meetings of Alumni Association held during the year

01

File Description	Documents
Data as per Data Template	No File Uploaded
Agenda and minutes of the meeting of Alumni Association with seal and signature of the Principal and the Secretary of the Association	View File
Any other relevant information	No File Uploaded

5.4.4 - Alumni Association acts as an effective support system to the institution in motivating students as well as recognizing, nurturing and furthering any special talent/s in them. Describe the mechanism through which Alumni Association acts as an effective support system to the institution in motivating, nurturing special talent in not more than 100 - 200 words

Alumni Association has contributed to the beautification of the college campus by providing assistance in the preparation of directional Boards, Display Board, wooden tray out of waste material.

File Description	Documents
Documentary evidence in support of the claim	View File
Any other relevant information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of an effective leadership and participatory mechanism in tune with the vision and mission. Describe the vision and mission statement of the institution on the nature of governance, perspective plans and participation of the teachers, students and non-teaching staffs in its decision making bodies of the institution in not more than 100 - 200 words.

The effectiveness of our Institution is leading to the realization of the institutional objectives under the able leadership provided by the Head of the Institution.

Besides having a distinctive style of leadership as an educational leader - he creates appropriate institution specific structures and systems. Being a TEIs, some structures have been suggested in the NCTE Regulations, 2014 like appointment of a Management Committee, establishment of Grievance Redressal Mechanism etc. Apart from the appointment of such Committees, periodicity of meetings, agenda and issues tackled by the Committees are taken as the criteria for institutional assessment.

The TEIs manages students' admission for which objective and transparent selection criteria is evolved and adopted as per the Punjab Govt. and Punjabi University, Patiala notifications. The establishment of Internal Quality Assurance System institutionalizes the system of self-assessment, the utility of which for quality assurance is beyond doubt. The process of self-assessment followed by appropriate intervention and remedial measures is a continuous process. Above all in the matter of governance the institution follows the orders and guidelines provided the Department of Higher Education, Govt. of Punjab, NCTE, UGC, Punjabi University, Patiala.

File Description	Documents
Vision and Mission statements of the institution	View File
List of teachers, students and non-teaching staff on decision making bodies of the institution with seal and signature of the Principal	View File
Documentary evidence in support of the claim	No File Uploaded
Any other relevant information	No File Uploaded

6.1.2 - Institution practices decentralization and participative management Describe the process of decentralization and participative management practiced in the institution in not more than 100 - 200 words

For the execution of the prescribed curriculum the institute assigns the workload judiciously among its human resources available with the Institute. The members have the opportunity to work as per their capability.

File Description	Documents
Relevant documents to indicate decentralization and participative management	View File
Any other relevant information	No File Uploaded

6.1.3 - The institution maintains transparency in its financial, academic, administrative and other functions Describe the efforts of the institution towards maintenance of transparency in its financial, academic, administrative and other functions in not more than 100 - 200 words.

The institution maintains transparency in its financial, academic, administrative and other functions. Being the Govt. organization, the institute is bound to follow the rules and regulations of the government. Financial transparency is ensured by keeping the Audit records as per the guidelines of the concerned department. Admission transparency is maintained by following the governmental policies issued time to time. The administration is fully functional as per the policy of state government.

File Description	Documents
Reports indicating the efforts made by the institution towards maintenance of transparency	View File
Any other relevant information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic plan is effectively deployed Describe one activity successfully implemented based on the strategic plan with details of deployment strategy, during the year in not more than 100 - 200 words

NIL

File Description	Documents
Link to the page leading to Strategic Plan and deployment documents	NIL
Documentary evidence in support of the claim	No File Uploaded
Any other relevant information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc. Describe the functioning of the institutional bodies in not more than 100 - 200 words.

Fulfilling its social responsibilities, the institutional bodies issued precautionary advisories and measured to be followed at the grassroot level to tackle the critical situation of pandemic. The instructions so issued were followed in toto by the institute and initiatives were also taken up in practical manner. Various collaborations were done with NSS units, Red Ribbon clubs, Red Cross Society, Youth Welfare Services, district administration, NGO and other educational institutional to spread awareness about preventive measures of tackling the pandemic.

File Description	Documents
Link to organogram on the institutional website	http://gcepatiala.synthasite.com/resources/Organizational%20Chart_proc.jpg
Documentary evidence in support of the claim	View File
Any other relevant information	No File Uploaded

6.2.3 - Implementation of e-governance are in the following areas of operation Planning and Development Administration Finance and Accounts Student Admission and Support Examination System Biometric / digital attendance for staff Biometric / digital attendance for students	Five/Six of the above
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File Description	Documents
Data as per Data Template	View File
Screen shots of user interfaces of each module	View File
Annual e-governance report	No File Uploaded
Geo-tagged photographs	No File Uploaded
Any other relevant information	No File Uploaded

6.2.4 - Effectiveness of various bodies / cells / committees is evident through minutes of meetings and implementation of their resolutions / decisions Describe one decision based on the minutes of the meetings of various Bodies / Cells / Committees which is successfully implemented in not more than 100 - 200 words.

Minutes of Meeting (19.03.2022) : A resolution was passed to begin new certificate course in E-governance and office Automation started by Jagat Guru Nanak Dev Punjab State open University, Patiala.

ACTION TAKEN: The course has been initiated with effect from April 2022 it is been run successfully with strength of 74 students.

File Description	Documents
Minutes of the meeting with seal and signature of the Principal	View File
Action taken report with seal and signature of the Principal	No File Uploaded
Any other relevant information	No File Uploaded

6.3 - Faculty Empowerment Strategies

6.3.1 - Effective implementation of welfare measures for teaching and non-teaching staff is in place Describe the existing welfare measurements for teaching and non-teaching staff and their implementation in not more than 100 - 200 words

Effective implementation of welfare measures for teaching and non-teaching staff is in place as per the rules and regulations as well as the employee conduct rules, Department of Higher Education, Govt. of Punjab.

File Description	Documents
List of welfare measures provided by the institution with seal and signature of the Principal	View File
List of beneficiaries of welfare measures provided by the institution with seal and signature of the Principal	View File
Any other relevant information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend seminars / conferences / workshops and towards membership fees of professional bodies during the year

00

File Description	Documents
Data as per Data Template	No File Uploaded
Institutional Policy document on providing financial support to teachers	No File Uploaded
E-copy of letter/s indicating financial assistance to teachers	No File Uploaded
Certificate of participation for the claim	No File Uploaded
Certificate of membership	No File Uploaded
Income Expenditure statement highlighting the financial support to teachers	No File Uploaded
Any other relevant information	No File Uploaded

6.3.3 - Number of professional development /administrative training programmes organized by the institution for teaching and non-teaching staff during the year.

00

File Description	Documents
Data as per Data Template	No File Uploaded
Brochures / Reports along with Photographs with date and caption	No File Uploaded
List of participants of each programme	No File Uploaded
Any other relevant information	No File Uploaded

6.3.4 - Number of teachers undergoing online / face to face Faculty Development Programmes (FDPs) viz., Orientation Programme and Refresher Course of the ASC / HRDC, Short Term Course and any other similar programmes

24

File Description	Documents
Data as per Data Template	View File
Copy of Course completion certificates	View File
Any other relevant information	No File Uploaded

6.3.5 - The institution has a performance appraisal system for teaching and non-teaching staff Describe the process of performance appraisal system for teaching and non-teaching staff in not more than 100 - 200 words.

The institution has a performance appraisal system for teaching and non-teaching staff as per the civil services rules, Govt. of Punjab.

File Description	Documents
Proforma used for performance appraisal for teaching and non-teaching staff with seal and signature of the Principal	View File
Performance Appraisal Report of any three teaching and three non-teaching staff with seal and signature of the Principal	View File
Any other relevant information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal or /and external financial audit regularly Describe the process of internal and external financial audits along with the mechanism for settling audit objections, if any, during the year in not more than 100 - 200 words

Due process is followed in conformity with the prescribed rules and regulations of Govt. of Punjab.

File Description	Documents
Report of Auditors of during the year signed by the Principal.	View File
List of audit objections and their compliance with seal and signature of the Principal	No File Uploaded
Any other relevant information	No File Uploaded

6.4.2 - Funds / Donations received from non-government bodies, individuals, philanthropists averaged over the year (not covered in Criterion III)(INR in Lakhs)

NIL

File Description	Documents
Data as per Data Template	No File Uploaded
Income Expenditure statements highlighting the relevant items with seal and signature of both the Chartered Accountant / Principal	No File Uploaded
Copy of letter from the NGO / Individual / Philanthropists stating the Fund / Donation given	No File Uploaded
Any other relevant information	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources are in place. Describe the procedure of mobilization of funds and its optimal utilization in not more than 100 - 200 words.

Being a state institution, the Institutional strategies for mobilization of funds and the optimal utilization of resources are strictly in place with the financial rules and regulations of the funding agencies of state govt. as well as union govt. The institute gets the grant under the scheme of RUSA (Rashtriya Uchchatar Shiksha Abhiyan). Rashtriya Uchchattar Shiksha Abhiyan (RUSA) is a holistic scheme of development for higher education in

India initiated in 2013 by the Ministry of Human Resource Development, Government of India. The centrally sponsored scheme aims at providing strategic funding to higher educational institutions throughout the country. Funding is provided by the central ministry through the state governments for the betterment of academic, administrative and financial advancements taken under the scheme.

File Description	Documents
Documentary evidence regarding mobilization and utilization of funds with seal and signature of the Principal	View File
Any other relevant information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) or any other mechanism has contributed significantly for institutionalizing the quality assurance strategies Describe the process adopted by the institution for quality assurance through IQAC or any other mechanism in not more than 100 - 200 words

Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes At the beginning of every academic year IQAC frames and action plan and ensures its proper implementation for overall development of the students. Quality assurance strategies and best practices to be institutionalized are discussed in the IQAC with the fixed agenda and suggestions for improvement and better implementation of curriculum. All the teachers are encouraged to use audio-visual teaching aids, charts, models etc. for effective teaching-learning processes. Almost all the laboratories are provided with charts, models etc. for effective teaching- learning process. LCD's are installed in all the classrooms of the college. Meetings and decisions taken are communicated to the staff by the Principal. Students are given information about examination system, internal marks, Program outcomes, various Cells, library, NSS, sports etc. Regular meetings of IQAC are conducted under the chairmanship of worthy Principal time to time.

File Description	Documents
List of activities responsible for ensuring quality culture in the Institution with seal and signature of the principal	View File
Any other relevant information	No File Uploaded

6.5.2 - The institution reviews its teaching-learning process periodically through IQAC or any other mechanism Describe the process adopted by the institution for reviewing Teaching-Learning Process periodically in not more than 100 - 200 words.

The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC. For second and subsequent cycles - improvements made for The regular meetings of the IQAC internally as well as with the principal and different committees are conducted to ensure stocktaking and earmarking of the scopes of improvement in all possible spheres of campus life. The institution reviews its teaching learning process, structure and methodologies of operations and learning outcomes at periodic intervals. Some of activities of IQAC in this regard are:

- Students feedback on faculty, teaching learning process shows the actual quality of teaching learning process. The student's feedback is conducted as per the following norms:
 - All the students are allowed to give feedback on faculty, teaching learning process and evaluation so that actual picture is ascertained, the teacher if evaluated with low performance is instructed accordingly. The whole process is being operated through IQAC and no other faculty member is involved at any stage.
- Academic monitoring: The academic monitoring committee conducts regular visit to the classes regarding the regularity and punctuality of class work.
- Remedial Classes: The teachers conduct remedial classes and revision for the students wherever needed.

File Description	Documents
Appropriate documents to show the visible improvement/s in Teaching-Learning Process with seal and signature of the Principal	No File Uploaded
Any other relevant information	No File Uploaded

6.5.3 - Number of quality initiatives taken by IQAC or any other mechanism for promoting quality culture during the year

00

File Description	Documents
Data as per Data Template	No File Uploaded
Report of the work done by IQAC or other quality mechanisms	No File Uploaded
List of quality initiatives undertaken by IQAC / other quality mechanism signed by the Principal	No File Uploaded
Any other relevant information	No File Uploaded

6.5.4 - Institution engages in several quality initiatives such as Regular meeting of Internal Quality Assurance Cell (IQAC) or other mechanisms; Feedback collected, analysed and used for improvements Timely submission of AQARs (only after 1st cycle) Academic Administrative Audit (AAA) and initiation of follow up action Collaborative quality initiatives with other institution(s) Participation in NIRF

Four of the above

File Description	Documents
Data as per Data Template	No File Uploaded
Link to the minutes of the meeting of IQAC	http://gcepatiala.synthasite.com/resources/Minutes%20of%20Meeting%202021-22.pdf
Link to Annual Quality Assurance Reports (AQAR) of IQAC	http://gcepatiala.synthasite.com/resources/AQAR%20Final%20Report%20(2020-21).pdf
Consolidated report of Academic Administrative Audit (AAA)	View File
e-Copies of the accreditations and certifications	View File
• Supporting document of participation in NIRF	No File Uploaded
Feedback analysis report	No File Uploaded
Any other relevant information	No File Uploaded

6.5.5 - Institutions keeps track of the incremental improvements achieved in academic and administrative domains of its functioning through quality assurance initiatives For first cycle: Describe two examples to show incremental improvements achieved within the institution during the year in not more than 100 - 200 words each For second and subsequent cycles: Describe two examples to show incremental improvements achieved within the institution due to quality initiatives since the previous accreditation in not more than 100 - 200 words each

- The faculty of the college attended many seminars/webinars and FDPs. Many of the faculty members wrote research papers too.
- Internal assessment was made more transparent, the mark list was uploaded on the online portal.
- Research work is done in M.Ed. class by the students under supervisor.
- All labs are well equipped and in working order Alumni are associated and are always there to help financially and physically
- We are in a process of signing MOUs with various schools and with IDP, India.
- Placement cell is actively working.

File Description	Documents
Relevant documentary evidence in support of the claim	No File Uploaded
Any other relevant information	No File Uploaded

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Institution has a stated energy policy streamlining ways of energy conservation, use of alternate sources of energy for meeting its power requirements Describe the institution's energy policy streamlining ways of energy conservation, use of alternate sources of energy for meeting its power requirements in not more than 100 - 200 words.

Being a State institute, the institution's energy policy is processing towards the energy conservation and heading towards the use of alternate sources of energy for meeting its power requirements. The institute has already made a proposal for installation of Solar Power plant pertaining to the grant received under RUSA.

File Description	Documents
Institution's energy policy document	View File
Any other relevant information	No File Uploaded

7.1.2 - Institution has a stated policy and procedure for implementation of waste management Give a brief note on the institution policy for waste management along with its implementation procedure in not more than 100 - 200 words.

- Swachchata and Eco Clubs are properly functional under Swachh Bharat Mission.
- Eco Club is functioning under National Green Corps (NGC) Program by Ministry of Environment, Forests and Climate Change (MoEFCC).
- Various eco-friendly activities are carried out in the college premises and neighbourhood areas. Some activities are tree plantation, awareness drives, exhibitions, online quiz, cleanliness drives which are conducted from time to time.
- There is proper management of waste segregation. Different colored dustbins are placed in the college campus at various corners. The segregated waste is picked by Garbage collecting vehicles (Hari Bhari) by Municipal Corporation, Patiala

- Social internship programs are attended by B.Ed. students on regular basis.
- The campus has compost pits where wet garbage is turned into compost which further has been taken up by community people from neighbourhood areas, students and teachers.
- The students and teachers follow eco-friendly practices.
- Eco Brick preparation is demonstrated and students are encouraged to follow the same.
- There is a well stated policy for E-Waste management provided by Dept. of Higher Education, Govt. of Punjab

File Description	Documents
Documentary evidence in support of the claim	View File
Any other relevant information	View File

7.1.3 - Institution waste management practices include Segregation of waste E-waste management Vermi-compost Bio gas plants Sewage Treatment Plant

One of the above

File Description	Documents
Documentary evidence in support of each selected response	No File Uploaded
Geo-tagged photographs	View File
Income Expenditure statement highlighting the specific components	No File Uploaded
Any other relevant information	No File Uploaded

7.1.4 - Institution has water management and conservation initiatives in the form of 1. Rain water harvesting 2. Waste water recycling 3. Reservoirs/tanks/ bore wells 4. Economical usage/ reduced wastage

None of the above

File Description	Documents
Income Expenditure statement highlighting the specific components	No File Uploaded
Documentary evidence in support of the claim	No File Uploaded
Geo-tagged photographs	No File Uploaded
Any other relevant information	No File Uploaded

7.1.5 - Institution is committed to maintenance of cleanliness, sanitation, green cover and providing a pollution free healthy environment Describe the efforts of the institution towards maintenance of cleanliness, sanitation, green cover and providing a pollution free healthy environment in not more than 100 - 200 words

The institution is committed to maintenance of cleanliness, sanitation, green cover and providing a pollution free healthy environment. For this purpose the institution has following provisions:

- Swachhata Club
- NSS Units
- Cleanliness camps
- Availability of separate washrooms for teaching, non-teaching staff, girls and boys students
- Segregation of waste
- Green Belt of the campus
- Polythene free zone
- Activities against stubble burning
- Plogging

File Description	Documents
Documents and/or photographs in support of the claim	View File
Any other relevant information	No File Uploaded

7.1.6 - Institution is committed to encourage green practices that include Encouraging use of bicycles / E-vehicles Create pedestrian friendly roads in the campus Develop plastic-free campus Move towards paperless office Green landscaping with trees and plants

Four of the above

File Description	Documents
Videos / Geotagged photographs related to Green Practices adopted by the institution	View File
Circulars and relevant policy papers for the claims made	No File Uploaded
Snap shots and documents related to exclusive software packages used for paperless office	View File
Income- Expenditure statement highlighting the specific components	No File Uploaded

7.1.7 - Number of expenditure on green initiatives and waste management excluding salary component during the year (INR in Lakhs)

00

File Description	Documents
Data as per Data Template	No File Uploaded
Income Expenditure statement on green initiatives, energy and waste management	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Institution puts forth efforts leveraging local environment, locational knowledge and resources, community practices and challenges. Describe institution's efforts showcasing the way it leverages local environment, locational knowledge and resources, community practices and challenges in not more than 100 - 200 words

The institution carries out various activities in which local community and resources are engaged from time to time. These include Extension Lectures (Health Issues, Plantation, against stubble burning, Anti-drug campaign, Fitness etc.). Road safety Awareness drives, Cleanliness Drives, Youth Festival, Social Awareness Rallies, NSS Camps, Distribution of sanitary pads to local women, distribution of compost, blood donation, AIDS & Drug deaddiction, Day celebrations, Red Cross Society Camp, Door to door contact Program by Red Ribbon Club etc. are there to name a few. Engagement with Community is a part of Internship Programme. The students spread awareness and move into the community to make

them aware of social issues etc.

File Description	Documents
Documentary evidence in support of the claim	View File
Any other relevant information	No File Uploaded

7.1.9 - The institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized

B. Any 3 of the above

File Description	Documents
Copy of the Code of Conduct for students, teachers, administrators and other staff of Institution / Affiliating University	View File
Web-Link to the Code of Conduct displayed on the institution's website	View File
Reports / minutes of the periodic programmes to appraise adherence to the Code of Conduct	No File Uploaded
Details of the Monitoring Committee, Professional ethics programmes, if any	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe at least two institutional best practices (as per NAAC format given on its website) Describe any two best practices successfully implemented by the institution as per NAAC format

PRACTICE 1

The College has special feature of having different committees, clubs and cells like Eco Club, Swachhta Club, red Ribbon Club, Legal Literacy cell, COVID-19 Committee, Guidance & Counselling Cell, Placement Cell, CMC, NSS etc. which are fully activated and contributed towards the all-round development of the future teacher educators as well as Pupil Teachers. Different kinds of activities performed by these cells are envisioned according to the moto of the Institute i.e. Selfless Service. The glimpse of the performance of these different associations are reflected in the activities performed time to time.

PRACTICE 2

To develop the democratic outlook of the students the college has taken the initiative in the field of systemic Voter Education and Electoral participative program known as SVEEP. This initiative has been taken to spread the voter awareness and promote the voter literacy in India. The institute has done remarkable efforts to educate the electors relating procedures i.e. registration for electoral role, correction of electoral role and allied activities. District level SVEEP Youth festival was organized in the campus in which 15 different colleges of the district participated. A model polling booth was setup at the college campus during Punjab Vidhan Sabha Elections held on 20 Feb. 2022.

File Description	Documents
Photos related to two best practices of the Institution	View File
Any other relevant information	View File

7.3 - Institutional Distinctiveness

7.3.1 - Performance of the institution in one area of distinctiveness related to its vision, priority and thrust Describe the institutional performance in one area of distinctiveness related to its vision, priority and thrust in not more than 100 -200 words

Since the inception of Govt. College of Education, Patiala it is adhered in its functioning as per the guidelines and recommendation provided by the different education commissions and committees from time to time. As per the recommendation University Education commission, under the chairmanship of Dr. S. Radha Krishnan, for the welfare of the students the hostel facility was considered essential in the early period of post-independence to complete the comprehensive enquiry into all aspects of education and advanced research in India. To fulfil this criterion

envisioned by the commission to ensure the qualitative higher education, the institute is providing the hostel facility to enhance the welfare of its students. It is worth mentioning here that being a well reputed Institute of Teacher Education and while acknowledging its social responsibility the institute is providing hostel facility to the students of other educational institutes. It has two separate hostels for boys and girls. The description of the hostel facility is as follows:

Parameters

Boys

Girls

Total Capacity of accommodation

170

200

Strength of students

2021-22

93

110

Facilities provided to the students

Mess facility, reading room, TV room with AC, water geyser, water cooler with RO, cycle stand

Hostel charges

12794 including 1500 refundable security

Mess charges

1800

1500

Safety provisions

CCTV Cameras, Fire Extinguishers, guard rooms

Medical Facility

Dispensary facility: One regular sanctioned post of Staff nurse, two regular sanctioned post of pharmacist

Warden house

Yes

Yes

Regular sanctioned post of hostel superintendent

Yes

Yes

No. of rooms

93

49

No. of special rooms

4

9

Office

One

One

File Description	Documents
Photo and /or video of institutional performance related to the one area of its distinctiveness	View File
Any other relevant information	No File Uploaded