

Minutes of the Meeting (2020-21)

Session 2020-21

IQAC Team is organized for the session 2020-21 under the chairmanship of Principal, Dr. Parminder Singh.

- No physical meeting of IQAC was taken up due to COVID-19 pandemic from March 2020 till June 2020 but meetings were held through online portals as Google meet , Zoom portal etc. for urgent decisions to be taken for carrying out daily requirements during the current session.

Dated 16 June, 2020

AGENDA

Roaster for 50% attendance in the college
Internal assessment to be prepared for B.Ed., M.Ed.

MINUTES

As per Govt. advisory for COVID-19, a roaster will be prepared by the time table committee so that only 50% staff members come to the college and proper precautions to be taken as mask, sanitizer, social distance etc.

ACTION TAKEN AND TARGET ACHIEVED

Roster prepared by the time table committee as per the instructions and guidelines provided by Ministry of Health and Family Welfare and the Department of Higher Education, Punjab.

Dated 18 June, 2020

AGENDA

Online Yoga Day Celebration on 21 June, 2020

MINUTES

It was decided that Yoga Day will be celebrated by online mode by students and staff members on 21 June, 2020 due to COVID-19 protocol.

ACTION TAKEN AND TARGET ACHIEVED

The google meet link was shared by Incharge, Physical Education, Dr. Hardeep Kaur Saini with the staff and the students and the execution of the same was done.

Dated 01 July, 2020

AGENDA

As per the Punjab Govt. initiative 'Mission Fateh' to fight against COVID-19 pandemic, an awareness drive under various inter-college competitions to be held.

MINUTES

A decision was taken to carry out an online awareness drive by Fine Arts department of the college in collaboration with other colleges under 'Mission Fateh' to fight against COVID-19 pandemic.

ACTION TAKEN AND TARGET ACHIEVED

Ms. Navneet Kaur Jeji, incharge Fine Arts Department initiated a collaboration with the NSS unit, SUS Govt. College, Sunam and the Red Cross Society of Govt, Ranbir College, Sangrur to hold a series of activities spread over a month at the local and inter-college level.

Dated 26 June, 2020

AGENDA

Activities related to buddy program to be conducted in the college under anti-drug campaign as per instructions by DPI (colleges).

MINUTES

An online poster making and slogan writing to spread awareness to mark the international day against drug abuse and illicit trafficking to be held.

ACTION TAKEN AND TARGET ACHIEVED

An online poster making and slogan writing program was held on 26-06-2020.

Dated 13 August, 2020

AGENDA

Unfurling of National Flag to be held in college campus on Independence Day i.e 15 August, 2020.

MINUTES

It was decided that Unfurling of National Flag to be held in college campus on Independence Day i.e 15 August, 2020 at 8:45 a.m. with proper COVID precautions.

ACTION TAKEN AND TARGET ACHIEVED

The unfurling of National Flag was done on Independence Day in which all the staff members participated while following the Covid protocol.

Dated 08 October, 2020

AGENDA

Constitution of Committee for Mission Tandrust Punjab 2020-21

MINUTES

As per the letter received on 22-09-2020 a three-member committee for Mission Tandrust Punjab 2020-21 to be constituted in which Youth Red Cross Incharge, Sports Department Incharge and Botany Teacher were included.

ACTION TAKEN AND TARGET ACHIEVED

The respective incharges were included in the committee and plan of action for the session was chalked out.

Dated 29 October, 2020

AGENDA

Constitution of UGC committee.

MINUTES

College UGC committee to be constituted.

ACTION TAKEN AND TARGET ACHIEVED

The UGC committee was constituted as following

Convenor	:	Dr. Manpreet Kaur
Members	:	Dr. Yogita Sarwal

Incharge, UGC Record : Dr. Rekha Sharma
Smt. Jaswinder Kaur

Dated 30 October, 2020

AGENDA

National Unity Day celebrations

MINUTES

It was decided that National Unity Day will be celebrated in the college on 31.10.2020 while following COVID-19 guidelines strictly.

ACTION TAKEN AND TARGET ACHIEVED

National Unity Day was celebrated in the college through an online webinar in which the participants took oath to maintain the unity and integrity of the country.

Dated 17 November, 2020

AGENDA

Constitution of SC/BC and Post Matric Scholarship committee.

MINUTES

College SC/BC and Post Matric Scholarship committee to be constituted.

ACTION TAKEN AND TARGET ACHIEVED

The SC/BC and Post Matric Scholarship committee was constituted as following:

Convenor	:	Prof. Balwinder Singh
Members	:	Dr. Kuljit Kaur
		Dr. Ekta Sharma
		Dr. Preeti Bhatia
Junior Assistant	:	Smt. Jaswinder Kaur
Online Portal	:	Sh. Rupinder Singh

Dated 26 November, 2020

AGENDA

To commemorate 400th Birth anniversary celebration of Shri Guru teg Bahadur Ji

MINUTES

As per the instructions provided by DPI (colleges) Punjab, a series of online activities to be organized by the institute every month to commemorate 400th Birth anniversary celebration of Shri. Guru teg Bahadur Ji.

ACTION TAKEN AND TARGET ACHIEVED:

Department of Fine Arts and Department of Economics were assigned duty to execute the minutes of meeting to commemorate 400th Birth anniversary celebration of Shri Guru teg Bahadur Ji.

Dated 21 December, 2020

AGENDA

Online webinar regarding '*Traffic Awareness and women Safety during COVID-19 times*'

MINUTES

Online webinar to be organized by the college in which Inspector Pushpa Devi, Traffic Police, Punjab will deliver a lecture on '*Traffic Awareness and women Safety during COVID-19 times*'

ACTION TAKEN AND TARGET ACHIEVED:

An online webinar was organized by the college on 23 Dec. 2020 through webinar link. Inspector Pushpa Devi, Traffic Police, Punjab delivered a lecture on '*Traffic Awareness and women Safety during COVID-19 times*'

Dated 24 December, 2020

AGENDA

As per Punjabi University, Patiala instructions, winter vacations to begin on 26th Dec 2020 till 8th Jan 2021.

MINUTES

It was decided that during winter vacations if the admission process begins then the staff members will carry on the duty of counseling as per date announced by Punjabi University, Patiala.

ACTION TAKEN AND TARGET ACHIEVED

Counseling date will be announced by the B.Ed. Counseling Cell of Punjabi University, Patiala and college admission committee will carry on the allotted duties.

Dated 11 February, 2021

AGENDA

Offline classes to begin from 15th Feb. 2021

MINUTES

As per Punjab Govt. guidelines, colleges and Universities are to be opened on 15th Feb 2021.

ACTION TAKEN AND TARGET ACHIEVED

Execution of the Govt. guidelines was done and students were given instructions about the necessary precautions regarding COVID-19 protocols and medically fit students to report and attend offline classes in the college from 15th Feb 2021.

Dated 25 February, 2021

AGENDA

Constitution of PTA committee

MINUTES

A new PTA committee to be constituted for the session 2020-21

ACTION TAKEN AND TARGET ACHIEVED

An urgent meeting was called to constitute PTA committee for the session 2020-21. The parents of the students of B.Ed. and M.Ed. to be invited for constituting the PTA committee

Dated 06 April, 2021

AGENDA

Mandatory vaccination against COVID-19 for the staff members

MINUTES

As per guidelines by Punjab Govt. regarding mandatory vaccination against COVID-19, all the employees of the institute who are in the age group of 45 years to get themselves vaccinated and submit their vaccination certificate.

ACTION TAKEN AND TARGET ACHIEVED

Relevant instructions were issued to the employees of the institute and compliance of the same was received.

Dated 10 May, 2021

AGENDA

Experts of various disciplines to be engaged for special online series of lectures.

MINUTES

It was decided in the meeting that a special webinar series will be arranged by the college in which experts of various disciplines will share their valuable knowledge and experiences with the staff and the students of the college.

ACTION TAKEN AND TARGET ACHIEVED

Following webinars were arranged under the webinar series

17-May-2021	Fine Arts department
17-May-2021	Computer Department
18-May-2021	Mathematics Department
19-May-2021	Science Society
20-May-2021	English Department
21-May-2021	Geography Department
22-May-2021	Economics Department
25-May-2021	Education Department
26-May-2021	Psychology Department
29-May-2021	Home Science Department

Dated 22 May, 2021

AGENDA

COVID-19 Vaccination camp to be organized in the college

MINUTES

An online meeting was called by the Principal of the college Dr. Parminder Singh with Dr. Preeti Bhatia, incharge Red-Cross Society, Prof. Balwinder Singh and Dr. Hardeep Kaur Saini, NSS Program Officer for organizing COVID-19 Vaccination camp in the college.

ACTION TAKEN AND TARGET ACHIEVED

COVID-19 Vaccination camp was organized in the college in collaboration with '*Patiala Association of the Deaf*' on 24th May 2021 in which students, college staff and local community were covered especially PWDs (Deaf & Dumb) upto the age group of 45 years.