Yearly Status Report - 2019-2020

Part A	
Data of the Institution	
1. Name of the Institution	**GOVT. COLLEGE OF EDUCATION PATIALA**
Name of the head of the Institution	**DDO Dr. Simrat Kaur**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**01752217587**
Mobile no.	**9417332578**
Registered Email	**gcedupatiala@gmail.com**
Alternate Email	**govt.statecollege@gmail.com**
Address	**Passi Road, Lehal Colony, Patiala**
City/Town	**Patiala**
State/UT	**Punjab**
Pincode	**147001**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Urban**
Financial Status	**state**
Name of the IQAC co-ordinator/Director	**Dr. Deepika Rajpal**
Phone no/Alternate Phone no.	**01752217587**
Mobile no.	**9815349000**
Registered Email	**gcedupatiala@gmail.com**
Alternate Email	**govt.statecollege@gmail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://gcepatiala.synthasite.com/important-documents.php

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	http://gcepatiala.synthasite.com/resources/Academic%20Calender%202019-20.pdf

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	**B++**	**85**	**2004**	**03-May-2004**	**02-May-2009**
2	**B**	**2.85**	**2016**	**19-Jan-2016**	**18-Jan-2021**

6. Date of Establishment of IQAC	**03-Feb-2003**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
No Data Entered/Not Applicable!!!		

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Govt. College of Education, Patiala	RUSA Equity Initiative Grant	RUSA	2020 365	31260
View File				

9. Whether composition of IQAC as per latest NAAC guidelines:	**Yes**
Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	**17**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**Yes**
Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**

12. Significant contributions made by IQAC during the current year(maximum five bullets)

National E- Poster Competition to create environmental awareness on the occasion of world environment Day.

Implementation of Formal Students mentoring system with data preservation.

Providing suggestions to the faculty and students for organizing the quality programs in Education

Planning of academic and extension activities to ensure high quality programs

Diversities and deviations for the smooth running of institution towards its vision, Mission and objectives.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Academic Calender	Successfully implmented
Duty List	Workload democratically distributed and successfully implemented
Time table	Workload democratically distributed and successfully implemented
No Files Uploaded !!!	

14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	Yes
Date of Visit	16-Nov-2015
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2020
Date of Submission	18-Feb-2020
17. Does the Institution have Management Information System ?	No

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Being a government and affiliated college of university, prescribed curricula as per guidelines of NCTE framed by Panjabi University, Patiala are followed. Teachers of our college remain members of topmost academic bodies of Panjabi University which include syndicate, senate, academic council, Faculty of Education and board of studies. For curricular development processes, the institution firstly assesses the need for modifying the existing curriculum or developing the new one by collecting feedback formally and informally. Academic deliberations are held at regular intervals with subject experts from the field. The faculty engages in regular feedback collection through formal and informal ways. The feedback thus collected is analyzed and discussed and final outcomes are forwarded to the concerned quarters of the university like board of studies, Faculty of Education, Academic Council, Senate and Syndicate. College provides fundamental understanding of the field of teacher education to

the students of B.Ed. and M.Ed. course through ample curriculum opportunities. College develops deep knowledge of the students through adopting the curriculum frame work suggested by the NCTE and final syllabi of the courses approved by the Panjabi university.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
NIL	Nil	Nil	Nil	Nil	Nil

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nill	NIL	Nill

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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nill	NIL	Nill

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
00	Nill	Nill

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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BEd	Internship in schools is organised for a minimum duration of 16 weeks as a part of curriculum of B.Ed. During the Internship student-teachers work as a regular teacher and participate in all the school activities, including planning, teaching and ass	96

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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.	
Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
The feedback is obtained regularly at the end of the semester. Proper Record is maintained by the concerned In charge of the feedback committee. By analyzing these feedbacks suggestion and recommendations are listed by our teaching staff members. Student's feedbacks and responses on curriculum are used to enrich curriculum. Feedback is received also from Alumni members. It is analyzed by members and suggestions are provided to the principal of the college for action. Grievances and necessary suggestions can be registered to the grievance redressal cell of the college. Proper discussion sessions on the basis of feedback are conducted and lot of improvement in overall quality of teaching learning and functioning of the college is observed due to affective feedback.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
MEd	It is a two year professional degree course specialized in Teacher Training	50	10	8
BEd	It is a two year professional degree course specialized in Teacher Training	100	500	100
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	198	23	15	11	11

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
15	15	1	10	10	1
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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Student mentoring system is available in the college in the form of tutorial groups. All the teachers are mentoring the tutorial groups and providing guidance to the students. Problem solving, preparation for college activities, orientation and activities related to internship and practice teaching are discussed during these meetings. Participating in institutional activities, and also during weekly morning assemblies, talent hunt competitions, Co-Curricular Activies, NSS, Red Cross, Red Ribbon Club are deliberated upon. Students are guided regarding learning apps and learning resources. They are provided information about various learning resources like open online courses, National Digital Library, Edusat and Inflibnet etc. Visits to Libraries, employment exchange and other places of social and educational importance are organized by the college for all the tutorial groups. Internship initiates with allotment of mentor teachers to each student for both of his pedagogy subjects. Mentor teachers who are already teaching the given subjects guide the students regarding the curriculum and students of the particular class. Mentor teachers are also responsible for observing the students regarding any difficulty being faced or any mistake being committed by them. Teacher educators also visit the schools at regular intervals. They observe their classroom teaching and provide feedback or suggestions, when required.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
221	15	1:15

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
0	Nill	Nill	Nill	Nill

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
Nill	NIL	Nill	Nill
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination

MEd	EDUMED2PUP	4/ 2	14/03/2020	04/12/2020
BEd	EDUBED2PUP	4/ 2	14/03/2020	16/12/2020
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Formative assessment of students is made on the basis of Mid Semester examinations which are held twice per semester. Sessional work prescribed in the curriculum of the course and classroom participation of the pupil teachers is also evaluated by respective teacher incharges. Pupil teachers deliver discussion lesson and micro lessons on the basis of which their teaching skills are assessed and feedback is given by teacher educator and peer group members for improvement. Pupil teachers organize value education assembly and various other co-curricular activities in their respective schools allotted for internship in addition to their academic contribution in the schools which are evaluated by tutorial group incharges and mentor teachers of the respective schools. Apart from this the students are also evaluated on the basis of participation in the co- curricular activities and community services.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Academic Calendar is prepared before the beginning of every session in which all the academic and co-curricular activities to be directed during the session/semester are carefully planned. All these activities (Curricular, co-Curricular) are systematically organized during the term. Conduct of Classes, Mid Term Examinations, Demonstration lessons, Discussion lessons, Internship, NSS, Red Ribbon Club, Talent Hunt, Buddy Group, SVEEP are planned in the calendar and are executed well in time.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

NIL

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
EDUMED2PUP	MEd	It is a two year professional degree course specialized in Teacher Training	7	7	100
EDUBED2PUP	BEd	It is a two year professional degree course specialized in Teacher Training	96	96	100

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<div align="center"> http://gcepatiala.synthasite.com/resources/Feedback%20Analysis.pdf </div>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Major Projects	1095	Centre for Cultural Resources and Training (CCRT)	4.8	4.8
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
NIL		

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NIL	Nill	Nill	Nill	Nill
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	Nill	Nill	Nill	Nill	Nill
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
0	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Physical Education	1	5.48

International	Science Department	2	5.02
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Music Department	1
Punjabi Department	1
Science Department	2
No file uploaded.	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
NIL	Nill	Nill	Nill	Nill	Nill	Nill
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NIL	Nill	Nill	Nill	Nill	Nill	Nill
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	Nill	40	Nill	Nill
Presented papers	Nill	20	Nill	Nill
Resource persons	Nill	Nill	2	Nill
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Anti-Leprosy Day	NSS Unit	13	50
District level inter college slogan writing competition	Red Ribbon Club	15	130

Beti Bachao Beti Padhao Documentary movie (where to miss)	Fine ARTS Department	18	90
Awareness Lecture on Water Conservation	Swachhata Club	15	80
Blood Donation Camp	Red Ribbon Club	10	60
FIT India Movement	NSS Unit	20	100
Bags From Rags	Swachhata Club	3	40
One day NSS Swachhata Camp	NSS Unit	4	100
Hariyawal Muhim Celebration of 550th Birth anniversary of Shri Guru Nanak Dev Ji	Nanaksar Kutiya Patiala	2	15
Tree Plantation and Cleanliness Drive	NSS Unit	3	60
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
All India Inter University Softball Competition	Gold Medal	Akash College of Physical Education	1
No file uploaded.

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Blood Donation	Red Ribbon Club	Blood Donation	2	10
Blood Donation	Red Ribbon Club	Slogan Writing Competition	2	40
Celebration of 550th Birth Anniversary of Shri Guru Nanak Dev Ji	College	Poetry recitation	1	3
Red Ribbon Club	Red Ribbon Club	Inter College Poster making competition	2	10

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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NIL	Nill	Nill	Nill

No file uploaded.

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Pupil-Teacher Training	Internship	B. N. Khalsa, Ragho Majra, Patiala	10/07/2019	29/11/2019	Nill
Pupil-Teacher Training	Internship	B.N. Khalsa Senior Secondary School, Mall Road, Patiala	10/07/2019	29/11/2019	Nill
Pupil-Teacher Training	Internship	Children Memorial Senior Sec School, Patiala	10/07/2019	29/11/2019	Nill
Pupil-Teacher Training	Internship	S.D.K Senior Sec. School, Patiala	10/07/2019	29/11/2019	Nill
Pupil-Teacher Training	Internship	Modern Senior Sec. School Patiala	10/07/2019	29/11/2019	Nill
Pupil-Teacher Training	Internship	Playways Senior Secondary School, Patiala	10/07/2019	29/11/2019	Nill
Pupil-Teacher Training	Internship	B.N. Khalsa Senior Secondary School, Sirhind Road	10/07/2019	29/11/2019	Nill
Pupil-	Internship	Veer	10/07/2019	29/11/2019	Nill

| Teacher Training | | Haqeeqat Rai Senior Secondary School | | | |
| Pupil-Teacher Training | Internship | Hindu Public School, Tripuri, Patiala | 10/07/2019 | 29/11/2019 | Nill |

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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
NIL	Nill	Nill	Nill

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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
0	0

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Seminar halls with ICT facilities	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Existing

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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
KOHA	Partially	20.05.18	2015

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	14619	15865	118	28272	14737	44137

Reference Books	2272	13244	11	11749	2283	24993
e-Books	3139309	5900	0	0	3139309	5900
Journals	15	Nill	7	Nill	22	Nill
e-Journals	6094	Nill	Nill	Nill	6094	Nill
Digital Database	3139309	5900	Nill	Nill	3139309	5900
CD & Video	120	Nill	3	Nill	123	Nill
Others(specify)	23750	15595	28	10761	23778	26356

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NIL	Nill	Nill	Nill

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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	84	35	1	22	0	5	10	10	0
Added	0	0	0	0	0	0	0	0	0
Total	84	35	1	22	0	5	10	10	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

<div align="center">10 MBPS/ GBPS</div>

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NIL	Nill

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
0	Nill	Nill	Nill

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Physical Facilities – the maintenance and renovation of the college campus including two hostels i.e. Boys hostel and Girls Hostel is looked after by the Engineering department of the PWD Administration, Punjab. There are physical facilities of the rain harvesting system available in the college. The maintenance of the college is in the direct control of the DPI Colleges Punjab. Laboratory- Every laboratory in the college is the charge of senior faculty member to facilitate the learning of the students. There is one lab attendant available in each of the laboratory. The physical infrastructure is maintained through the Engineering department of Punjab whereas the academic component is taken care of through non plan budget allocated by the Govt. Library- The library is maintained by the librarian and other support staff who provide all the help and support to update the resources through various grants. There are issue returns of the book and record keeping done by the library staff of the college. Sports complex- There is a mini-gymnasium in the campus equipped with latest amenities. There are courts/ grounds for badminton, Volleyball, basketball and athletics which are maintained by the support staff available full time in the college. We have chess teams and carom players as well. The requirement is met out of regular grants and special grants provided by the govt from time to time. Computers- the computer laboratory is under the control of a faculty to supervise all the computer resources in the college. There is full time lab attendant for troubleshooting and regular upkeep of computer resources in the college. The new and upgraded systems are procured from the grants of the govt. and all the maintenance is carried out of the office contingencies. Classrooms- the classrooms are equipped with all the latest gadgets such as LCD projector, and smart boards to facilitate the training and teaching. The physical maintenance is carried out by the Engineering department of the Punjab Administration. Electricity There is 24 hours power supply and if there is a power cut we have generators in college and both the hostels.

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	NIL	Nill	Nill
Financial Support from Other Sources			
a) National	NIL	Nill	Nill
b)International	NIL	Nill	Nill
No file uploaded.			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Extension Lectures(Awareness Regarding NRI marriage)	16/10/2019	120	D.C Office Patiala

Extension Lectures (Role Of Yoga)	26/09/2019	150	College and NSS Department
Extension Lectures (Poshan Mah)	24/09/2019	200	College and NSS Department

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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
Nill	NIL	Nill	Nill	Nill	Nill

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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
1	1	5

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
NIL	Nill	Nill	Nill	Nill	Nill

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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
No Data Entered/Not Applicable !!!					

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	5
Any Other	40

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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants

57thAnnual Athletic Meet (19-03-2019)	Intra College	230

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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
Nill	NIL	Nill	Nill	Nill	Nill	Nill

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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Students are elected in executive committee of National Service Scheme (NSS) and Cultural Literary society. Due representation of students are also given in various administrative committees such as Legal Literacy Club, Electoral Literacy club, Placement Committees, Red Ribbon Club etc.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

465

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

4 meetings

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Decentralization: This is a Government Institution. The Principal is the head of the College. The action plan is formulated by the planning body which includes Principal, heads of the department and coordinators of various academic committees. The Principal provides suggestions, monitors the procurement, and decides on the introduction of new programs and welfare activities. The College has decentralized administration as various committees are formed for handling academic and non- academic tasks namely: Admission committee- to look after the centralized admission process and to ensure that the seats are filled on merit basis and all norms laid down by Punjabi University are adhered to, which reflects transparency in admission process, Skill in Teaching committee- To supervise overall practice teaching during internship program. The Academic committee, Administrative committee, IQAC, NSS Unit and other committees work collaboratively for formulating and executing plans within the framework of governance. Editorial committee- To evaluate and

assess different articles, poems, stories, books reviews etc. received as contributions for the college magazine, Annual report committee- For presenting a written Account of overall activities that take place during an academic session. Time table Committee- for preparing Schedule of classes of B.Ed., M.Ed. Apart from the above mentioned committees various other committees like NSS committee, NAAC committee are also functioning efficiently for development and progression of the college.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	Centralized admission is conducted by Punjabi university Patiala, in online mode. College strictly adheres to the norms as laid down by the Punjabi University, Patiala. Student admission takes place purely on merit basis and reservation rules are followed. Seats are distributed as per the subject combination matrix. A well deserving candidate fulfilling all eligibility condition secures a place for himself/herself in this prestigious institution.
Industry Interaction / Collaboration	College has placement cell which targets this aspect of quality initiatives. The cell organizes visits to employment exchange and register themselves online for job opportunities as per their qualifications. Meritorious students are recommended for teaching jobs as advertised by different schools. Also, extension lectures are organized by experts in the field of career counseling to keep students abreast with emerging fields of study and specializations for wider scope in work sector.
Human Resource Management	As a government organization, academic and non-academic staff is recruited by the government of Punjab. Administrative staff is encouraged to provide their best support for the smooth functioning of the college . Teaching staff is motivated to carryout co-curricular activities along with their basic duty of teaching. Teaching staff is inspired to bring out the best from the students through effective teaching. Platform is provided to the students to take part in various co-curricular activities as per their interest. Potential talents of the

	students are explored through extra-curricular activities. These talents will be nurtured and a platform is provided for exhibiting their expertise through intercollegiate competitions and youth festival.
Library, ICT and Physical Infrastructure / Instrumentation	Library has Free internet facility is available for the students and the staff. Students were motivated and encouraged to read more by various activities as book exhibition, Important Days' celebration. Physical Infrastructure: Big airy class rooms, separate and sufficient number of toilet blocks, gymnasium, gardens inside the building for the beautification, cooperative administrative office and Sports room. Security guards are available for 24 Hrs and 365 days in surrounding area. Peaceful and Healthy environment is available and it is supportive for education. Library has 10 computers connected with internet and library management software Koha. Students and faculty members can have assess online journals and data bases to undertake high quality research and assignment work.
Research and Development	Faculties are encouraged to pursue research. It provides the fundamental knowledge that may contribute to improved learning and other relevant education outcomes. The college has capable and committed faculty that engages in research and extension activities. Many extension lectures by experts are also organized to benefit students for equipping them with best of the knowledge and fostering their critical thinking skills as these lectures give them opportunity to interact with the experts.
Examination and Evaluation	Mid Term examinations are conducted at the end of each semester and evaluation is carried out by the faculty. Semester examinations are conducted by the University. The results are analyzed and students' feedback is obtained, and if necessary, changes are made in the delivery of subject. Assignments are also given in each course. Students are given a minimum of two assignments by the faculty member, which they are required submit on specified dates. These assignments carry marks which

	contribute to the total obtained for that subject. The dates for submission of assignments are defined in academic Calendar. At the end of the semester, the faculty member assigns a grade to each student depending upon the performance of the student in that course in minor tests, assignments, major test, quiz, presentations etc.
Teaching and Learning	College has the strategy of planning academic activities before the commencement of the semester. The academic calendar is given by the affiliating University. The faculty prepares curriculum delivery plan. College promotes innovative teaching learning methods. A faculty uses different techniques for improving the students understanding and grasping power, ICT and other teaching methods as group teaching, seminars by students, class quiz, roll play, assignments, etc. Are used in the classrooms faculties to enhance their teaching by making learning more interesting. Students are encouraged to participate in classroom discussions and present their views on the topic under discussion. Students are given assignments', sessional work to make an objective assessment of their understanding
Curriculum Development	The College follows curriculum determined by the Punjabi University Patiala. curriculum designing and development is decided by university, Principal and faculty members who are the members of board of studies (B.Ed and M.Ed.) .They make curriculum easy for students through different teaching methodologies, ICT and other techniques. All the activities are scheduled semester wise in a systematic way before commencement of session. Due attention is paid on the co-curricular aspects of teacher development program and these aspects are included diligently in timetable.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	To enable the office staff to work on computer, computer training was given to them. They were taught how to use net and send the email to keep in touch with other colleges, Office of higher education, education department,

	University, UGC, NAAC, et GeM portal is a Govt. e market place is an online end to end market place to purchase various items related to teaching-learning, office, building maintenance etc Library has online access to educational resources- inflibnet, Libsys and various online databases. Students can access e- journals and electronic books.)
Administration	eHRMS is an electronic human resource management system. This portal helps in efficient management of any personnel service record. It helps the administration to trace out the exact number of employees, ACRs, seniority, and property related issues.
Finance and Accounts	Composite Financial accounting system e-sevarth caters to salary disbursement related issues. It is a web based integrated system of personnel information and pay roll.
Student Admission and Support	Centralized admission is conducted by Punjabi university Patiala in online mode. After securing a seat in college, the students come for document verification in college. Thus, online counseling saves students' time, money and travel exertion and is more suitable
Examination	The students get online roll no. slip after fulfilling prerequisites formalities. After the end of external examinations conducted by University the result is declared online

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
Nill	00	Nill	Nill	Nill
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)

Nill	00	Nill	Nill	Nill	Nill	Nill

No file uploaded.

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
00	Nill	Nill	Nill	Nill

No file uploaded.

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
0	Nill	Nill	Nill

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
NIL	Nill	Nill

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Institution conducts internal and external financial audits regularly (with in 100 words each) Yes. External Audit and inspection note on Pupils Fund Account and other accounts has been done by A.G. (U.T.) till March, 2019. External audit is done every three years.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
00	Nill	Nill

No file uploaded.

6.4.3 – Total corpus fund generated

00

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nill	No	Nill
Administrative	Yes	Indian Audit and Accounts Department, Chandigarh	No	Rai Dhanwant Associates, Chartered Accountants

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

There is full co-operation from the parents and whenever they are called to

> discuss individual cases of their wards, they come and discuss the matter willingly.

6.5.3 – Development programmes for support staff (at least three)

> The college organizes seminars, extension lectures, awareness rallies, discussion programs involving experts, faculty members and students on contemporary issues related to education and society. Institution has a practice of preparing the students for organize and participated in activities like debates, declamations, extempore, poetry recitation, and various other activities to inculcate social, cultural, and aesthetic values among the pupil.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

> Institution has a practice of conducting a tutorial period in which students organize and participate in activities like debates, declamations, extempore, poetry recitation, and various other activities to inculcate social, cultural, and aesthetic values among the pupil.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
Nill	NIL	Nill	Nill	Nill	Nill
No file uploaded.					

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Extension Lectures(Awareness Regarding NRI marriage)	16/10/2019	16/10/2019	80	10

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

> Buddy Programme (12-08-2019 to 16-08-2019) Fit India Movement (29-08-2019). Swachhata Camp(30-08-2019) 550th birth anniversary Shri Guru Nanak Dev G Tree Plantation (04-09-2019) POSTER Making on water conservation Abhiyan (12-09-2019) NSS one day camp (17-02-2019) COMMUNITY Service Camp on the preservation of Nanak Bagichi (17-09-2019) Environmental Consciousness Awareness and rallies and competitions on harmful effects of plastic and bio diversity conservation Universal Sanitation, Hygiene and open defection free India.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	10
Ramp/Rails	Yes	10
Rest Rooms	Yes	10
Scribes for examination	Yes	1

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
Nill	0	Nill	Nill	Nill	Nill	Nill	Nill

No file uploaded.

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
B.Ed Prospectus 2019-20	02/08/2019	Our college is affiliated to Punjabi University Patiala and follows the rules, curricula prescribed by the university. The college prospectus includes: Number of courses offered, availability of seats in the respective courses, faculty and college information, dates of admission to different courses, complete information regarding reservations and rules to be followed for admission process. It provides information to all those students seeking admission in hostels regarding number of seats etc.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Live telecast of "FIT INDIA MOVEMENT"	29/08/2020	29/08/2020	205
Celebration of Constitution	26/11/2019	26/11/2019	100

National Voter's Day Celebration	25/01/2020	25/01/2020	200
550th prakashotsav of Shri Guru Nanak Dev ji (Essay Writing Competiton)	17/09/2019	17/09/2019	62

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Preparation of bio-fertilizer reusing kitchen waste in compost pit Plastic Free Campus Smoking Free campus Tree Plantation Program organized by NSS unit Rain Water Harvesting

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Promotion of teaching, learning, evaluation and research activities through computer aided method. Providing an informative interesting technological and comfortable learning space is the main goal of this initiative. All the classrooms are ICT enabled Smart classrooms. The objectives of the College were to have a proactive role in the time to time execution of the theory, practicum and co-curricular activities which involve all the students for a holistic development. The inputs derived from the small group interactions during the tutorials once a week reflected on the plan, prepare and execute the activities, right from the Talent Hunt, competitions such as Poetry, Science Day, Nutrition Week, Sports Day, Rallies and Awareness Programs, and Discussion groups such as examination reforms . It has always been encouraged to have students present in the class to go the process of teaching to the peers so that they could identify their strengths and points to improve .COVID-19 is a new pandemic for all humans. This is a challenge for all of us and we can all face it together. NSS Volunteers are always ready to help the needy in any kind of situation and will continue to do so. This compiled report is related work done by the NSS volunteers till date. The good work is being continued in varied forms of help and assistance by NSS volunteers towards society. one of college student got MISSION FATEH appreciation letter from DC Patiala.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<div align="center">http://gcepatiala.synthasite.com/</div>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Providing quality Education with a minimal fee structure, Promoting Academic, Physical, moral and cultural development of students, Preparing students for competitive world ,Academic and Professional development of teachers. The college provides a perfect platform to students to develop their innovative skills by promoting a research based teaching and learning process. Teachers always encourage students to understand topics through research minded approach. apart from academic excellence the college also pays sincere attention to the physical , moral and cultural development of students. College also actively encourages the organization of moral and cultural events such as independence day, republic day, guru nanak jayanti.

<div align="center">Provide the weblink of the institution</div>

8.Future Plans of Actions for Next Academic Year

 Improving facilities for computer aided method of teaching and learning, Implementation of high speed internet networking system in the college, Improving the percentage of teachers using computer aided method , Encouraging Faculty members to participate in online faculty development programme, Implementation of management information software to maintain data base of students faculty and staff, examination results, different activities of college committees. The objectives of all the activities will be to achieve the vision, mission, values and objectives of the institution to the maximum extent possible. Placement cell, NSS units, Red Ribbon club of the college will be undertaking the initiative of developing leadership qualities, planning, organizational , management and evaluative skills human values in the students through their various activities and camps throughout the year.