



Yearly Status Report - 2018-2019

Part A

Data of the Institution

1. Name of the Institution		GOVT. COLLEGE OF EDUCATION PATIALA
Name of the head of the Institution		Dr. Mohammad Jameel
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		01752217587
Mobile no.		9417332578
Registered Email		gcedupatiala@gmail.com
Alternate Email		govt.statecollege@gmail.com
Address		Passi Road, Lehal Colony
City/Town		Patiala
State/UT		Punjab
Pincode		147001
2. Institutional Status		

Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Urban
Financial Status	state
Name of the IQAC co-ordinator/Director	Dr. Deepika Rajpal
Phone no/Alternate Phone no.	01752217587
Mobile no.	9815349000
Registered Email	gcedupatiala@gmail.com
Alternate Email	govt.statecollege@gmail.com

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://gcepatiala.synthasite.com/resources/IQAC%20Report%20(2017-18).pdf
4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	http://gcepatiala.synthasite.com/resources/Academic%20Calender%202018-19.pdf

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
1	B++	85	2004	03-May-2004	02-May-2009
2	B	2.85	2016	19-Jan-2016	18-Jan-2021

6. Date of Establishment of IQAC	03-Feb-2003
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7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Extension Lecture on Properties of Potable	01-Oct-2018 1	100

water

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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/ Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Govt. College of Education, Patiala	RUSA Infrastructure Grant	RUSA	2018 365	5088000

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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View Link](#)

10. Number of IQAC meetings held during the year :

12

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View Uploaded File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

An extension lecture was organized on Properties of potable water on 01 Oct. 2018

Imaandari ki Pathshala (School of Honesty) was conducted in College Library on 01.Sept2018.

A special lecture was organized to celebrate National Education Day on 12Nov2018.

Blood donation Camp was organized in collaboration with department of Youth Welfare Services, Patiala on 30Nov2018.

One day workshop on Punjab Transparency and accountability in delivery of Public Service Act 2018 was organized on 29March2019.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achievements/Outcomes
Academic Calendar	Successfully implemented
Time table	Workload democratically distributed and successfully implemented
Feedback	Feedback taken from different stake holders : students, parents, ALUMNI
Innovative Practices like Peer tutoring, collaborative teaching and learning, role playing, team teaching	Regular part of routine teaching
Model Demonstration lectures, micro teaching, simulated teaching, workshops for preparing teaching Aids, transparencies and PPTs	Successfully arranged

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14. Whether AQAR was placed before statutory body ?

No

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

Yes

Date of Visit

16-Nov-2015

16. Whether institutional data submitted to AISHE:

Yes

Year of Submission

2019

Date of Submission

28-Feb-2019

17. Does the Institution have Management Information System ?

No

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

It being a Government Institution follows the Curriculum designed by Affiliating University (Punjabi University, Patiala) in accordance to NCTE

norms. The college is one of the Prestigious and held the legacy of imparting teacher education since 1956. Teachers of our college represent the institution in university top most academic bodies i.e., senate, Syndicate, Board of studies, both undergraduate and post graduate and they actively involved in the revision of curriculum which is later notified by the university. For curriculum delivery and documentation college has been formulated advance so academic calendar in the beginning of session. Time table is drafted well in advance so that the faculty prepare their lesson plan for assigned classes before the commencement of session / semester. Evaluation of students is conducted throughout the year. Institution has a comprehensive, reliable and transparent evaluation mechanism. Internal assessment is marked on the basis of assignments, MSTs, attendance and seminars. To supplement the classroom teaching, guest lecture, workshops tutorial, quiz, field trips are arranged as per the schedule. Records of attendance, academic calendar, mark lists etc. all well maintained.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
NIL	NIL	Nil	Nil	NIL	NIL

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	NIL	Nil
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nil	NIL	Nil

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
NIL	Nil	0
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1.3.2 – Field Projects / Internships undertaken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BEd	Teaching Internship	97
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained

The feedback is obtained regularly at the end of the semester. Proper records are maintained by the IQAC Cell. This year the feedback from students about the teachers was taken for nine parameters and marked on 4-point scale. They were judged on the various parameters like knowledge base of teachers, their communication skills, sincerity, commitment, evaluation techniques, etc. It was a random sampling. The results showed that the students felt that maximum of the teachers were good in their subjects and possess good communication skills. Their commitment and overall efficiency scaled from good to very good. The students appreciated the availability and approachability of the teachers inside and outside the class. Their testing skill and immediate feedback was also well-appreciated by the students.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BEd	Specialized Degree Program in Teacher Education	100	400	100
MEd	Specialized Degree Program in Teacher Education	50	10	7
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	197	22	15	10	10

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of	Number of	ICT Tools and	Number of ICT	Numberof smart	E-resources and
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Teachers on Roll	teachers using ICT (LMS, e-Resources)	resources available	enabled Classrooms	classrooms	techniques used
15	15	1	10	10	1

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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Yes, the Institution has mentoring arrangements. In each session, students are divided into sections and tutorial groups. Teachers-in-charge of the tutorial groups act as mentors. Teachers-in-charge provide proper guidance to B.Ed. and M.Ed. students in different areas and encourage them to participate in various curricular and co-curricular activities. They also help these students in solving their personal and academic problems throughout the year. Teacher educators also visit the schools at regular intervals. They observe their classroom teaching and provide feedback or suggestions, when required.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
219	15	1:15

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
19	15	4	0	9

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2018	Navneet Kaur Jeji	Assistant Professor	Appreciation Certificate from DC, Patiala and Youth Service Dept. Patiala for rendering services under Red Ribbon Club

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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BEd	EDUBED2PUP	4/2	25/04/2019	27/08/2019

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Continuous and Comprehensive Evaluation Approach is followed by conducting

Class tests, Assignments, Class seminars, MSTs, Internal and External Assessment, University exams at both B.Ed. and M.Ed. levels whereas Practicum-field work for M.Ed. is conducted as per syllabus guidelines. Reformatory action is taken if required. • The College adopts continuous process of evaluation and faculty members keep the record of each and every student. It is computed for internal assessment of the students • Evaluation of assignments, written test and oral test performance is the base to check the performance of the students. • MST is conducted twice in a semester. • Regular evaluation and suggestions during teaching practice is also done. • Seminars, Skill in Teaching, Teaching Aid Preparation, Fine Art Competition, and Bulletin Board Competition are a regular feature. • Annual athletic meet, inter section competitions are also organized to inculcate sportsmanship and to develop physical/mental health. • Students are encouraged by the faculty members to participate in these programs according to their ability and capability.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Academic Calendar is prepared well in advance before the commencement of academic session. It is printed in college prospectus and also uploaded on the college website. Internal Assessment dates/MSTs are also provided by the institutions in the proposed academic calendar. Term end examination are conducted by the affiliating University. College informs the students about the University examination through college notice board and college website.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

[http://gcepatiala.synthasite.com/resources/Program%20Outcomes%20\(2018-19\).pdf](http://gcepatiala.synthasite.com/resources/Program%20Outcomes%20(2018-19).pdf)

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
EDUBED2PUP	BEd	Professional Degree course in Teacher Education	97	97	100
EDUMED2PUP	MEd	Professional Degree course in Teacher Education	15	15	100
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

[http://gcepatiala.synthasite.com/resources/feedback%20Analysis%20\(2018-19\).pdf](http://gcepatiala.synthasite.com/resources/feedback%20Analysis%20(2018-19).pdf)

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nil	00	NIL	0	0
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Punjab Transparency accountability in delivery of Public Service Act. 2018	College	29/03/2019
Properties of Potable Water	IQAC	01/10/2018

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NIL	NIL	NIL	Nil	NIL
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	NIL	NIL	NIL	NIL	Nil
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
00	00	00

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
00	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Department of Physical Education	1	4.58
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Department of Psychology	1
Department of Science	1
Department of Education	2
Department of Mathematics	1

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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Relation ship of Plyometric Circuit Training with Explosive strength Agility of Punjab State Basketball Players	Dr. Hardeep Kaur Saini	International Journal of Physiology , Nutrition Physical Education	2019	2	0	0

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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NIL	NIL	NIL	Nil	0	0	0

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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	4	7	0	1
Presented papers	1	4	0	0
Resource persons	2	1	0	1

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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such	Number of students participated in such
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		activities	activities
International Yoga Day	NSS	15	145
Awareness Seminar on Eye Donation	NSS Health Department Patiala	12	100
Blood Donation Camp in College Campus on Worlds AIDS Day in collaboration with department of youth welfare services Patiala	NSS/ Red Ribbon Club	6	20
Blood Donation Camp in College Campus on 550th Anniversary of Guru Nanak Dev ji	NSS/ Red Ribbon Club (District level youth day program)	4	22
campaign for plastic free and campaign against drug addiction	NSS	2	80
campaign for prevention from swine flu	NSS	5	56
heritage walk from NIS to Qila Mubarak	NSS	10	46
clean Patiala campaign	NSS	12	65
demonstration on use of fire extinguisher	NSS	13	100
First Aid by Red cross society	NSS	14	100
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NIL	NIL	NIL	0
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
150th Birth Anniversary of Mahatma Gandhi	Swachhata club	Cleaniliness drive, nukar natak, poetry	4	22

		recitation		
Swachhata club	Swachhata club	Film on Swachhata mission	6	120
Swachhata club	Swachhata club	Swachhata camp	3	40
Swachhata club	Swachhata club	Swachhata Pandarwara by carrying out various activities	4	100
Swachhata club	Swachhata club	Swachhata MoHUA App Downloading	2	80
Red Ribbon Club	College Campus on Worlds AIDS Day in collaboration with department of youth welfare services Patiala	Blood donation camp	6	20
Red Ribbon Club (District level youth day program)	550th Anniversary of Guru Nanak Dev ji	Blood donation camp, inter college poster making and essay writing competition	4	22
Red Ribbon Club	College Campus	Special Lecture	6	100
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NIL	NIL	NIL	0
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Pupil Teacher Training	Internship	Children Memorial Senior Sec.	30/07/2018	19/11/2018	9

		School, Patiala			
Pupil Teacher Training	Internship	B.N. Khalsa Senior Secondary School, Sirhind Road, Patiala	30/07/2018	19/11/2018	16
Pupil Teacher Training	Internship	B.N. Khalsa Senior Secondary School, Mall Road, Patiala	30/07/2018	19/11/2018	4
Pupil Teacher Training	Internship	Veer Hageeqat Rai Senior Secondary School, Patiala	30/07/2018	19/11/2018	13
Pupil Teacher Training	Internship	B.N. Khalsa Senior Secondary School, Ragho Majra, Patiala	30/07/2018	19/11/2018	6
Pupil Teacher Training	Internship	Playways Senior Secondary School, Patiala	30/07/2018	19/11/2018	10
Pupil Teacher Training	Internship	S. R. Arya Senior Sec. School, Patiala	30/07/2018	19/11/2018	9
Pupil Teacher Training	Internship	S.D.S.E Senior Sec. School, Arya Samaj, Patiala	30/07/2018	19/11/2018	7
Pupil Teacher Training	Internship	Hindu Public School, Tripuri, Patiala	30/07/2018	19/11/2018	5
Pupil Teacher Training	Internship	Tiwari Model Senior Secondary School, Tripuri,	30/07/2018	18/11/2018	10

Patiala

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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
NIL	Nil	NIL	0
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
0	0

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Seminar halls with ICT facilities	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Existing
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
KOHA	Partially	20.05.08	2015

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	14052	0	498	114899	14550	114899
Reference Books	2209	0	34	19169	2243	19169
e-Books	3139309	5900	0	0	3139309	5900
Journals	15	0	0	0	15	0
e-Journals	6094	0	0	0	6094	0
Digital	3139309	5900	0	0	3139309	5900

Database						
CD & Video	60	0	60	0	120	0
Others(s pecify)	23619	0	131	0	23750	0
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NIL	NIL	NIL	Nil
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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	84	35	35	22	1	5	10	10	0
Added	0	0	0	0	0	0	0	0	0
Total	84	35	35	22	1	5	10	10	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

10 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NIL	NIL

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
0	0	0	0

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Physical facilities:- Engineering department of the PWD Administration, Punjab handles the maintenance renovation of the College Campus which also includes the hostels i.e. Boys hostel girls hostel. Maintenance of the College is under the direct control of DPI Colleges Punjab. Various facilities of rain harvesting system are available in the college. **Laboratory:-** To facilitate learning each laboratory is under the charge of senior faculty member and along with inspective lab attendants Engineering Deptt. Of Punjab maintains the

Physical infrastructure whereas academic component is taken care of through won plan budget allocated by the Govt. Library:- Library is maintained by the librarian other support staff who provide all the help support to update the resources through various grants, issue returns of the books record keeping is done by library staff. Sports Complex:- Mini-gymnasium equipped with latest amenities is provided. Courts, Grounds for badminton, Volleyball, Basketball athletics are maintained by support staff around the clock. Govt. provides various grants four time to time to meet the requirements. Computers:- There is a faculty to supervise all the computer resources in the college. A few time lab attendant is there for troubleshooting regular upkeep of computer the new upgraded systems are proceed from grants of Govt. all the maintenance is carried out using office contingency fund. Classrooms:- Classrooms are equipped with latest technical gadgets like LCD projector, Smart boards, facilitating teaching training Engineering department of Punjab Administration is responsible for Physical maintenance. Electricity:- 24X7 power supply is provided, any contingency is dealt with generators available in college both hostels. Students admission: - Centralized admission concluded by Pbi. University, Patiala through online mode leading to Hassel free allocation of seats. Examinations:- Roll No. are given on line to the students exams results are declared online.

<http://gcepatiala.synthasite.com/facilities.php>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	NIL	0	0
Financial Support from Other Sources			
a) National	NIL	0	0
b) International	NIL	0	0
No file uploaded.			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Celebration of International Yoga Day	21/06/2018	145	NSS and Sports Department
Imandaari ki Paathshala	01/09/2018	80	College Library
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed

Nil	NIL	0	0	0	0
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
2	2	10

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
NIL	0	0	NIL	0	0
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2018	0	00	0	0	0
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Any Other	27
No file uploaded.	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
57th Annual Athletic Meet	College Level	221
Talent Hunt	College Level	221
Mahila Kavi Samelan on International Women Day	State Level Poets participated	150
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
Nil	NIL	Nil	0	0	00	NIL
No file uploaded.						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Students are elected in executive committee of National Service Scheme (NSS) and Cultural Literary society. Due representation of students are also given in various administrative committees such as Legal Literacy Club, Electoral Literacy club, Placement Committees, Red Ribbon Club etc.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

465

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

Students who get first two positions in B.Ed./ M.Ed. in the University Final examinations are awarded medal /set of books. Delivered expert lectures on various topics like research methodology, statistics Association is always ready to help needy students. Act as judges in various events and functions. Executive members also give suggestions regarding curriculum, facilities to be provided to the students in the college campus/hostels and also in development of infrastructure. Maintenance and development of infrastructure, academic support, and financial support wherever and whenever required

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The vision of the college is to produce The Recognized Leaders for excellence in all areas of student education. The college aims to orient the young students towards academic excellence, personality development social orientation to enable them to cope up with the contemporary global scenario. It also prepares students with an integrated and technology-oriented education for a better career and to be worthy citizens of the Global society. Our mission is to provide educational opportunities that emphasize skills and knowledge in the field of education. We aim to develop better than the best professionals for the economic development of the country by making our students to adjust through a lifetime of social and technological changes. The College follows the Govt. protocol with Minister for Education for State at the topmost position followed by Principal Secretary for Education, DPI (Colleges) and Principal of the College in hierarchical order. IQAC collects, aligns and integrates information on academic and administrative aspects of the college. The college has good practice of holding meetings for decision making. The following activities fall under the purview of the issue in hand:- Syllabus Coverage, Use of audio visual aids, Students' Attendance Record, Internal Assessment, Laboratory work, Use of Educational Technology, Improvisation of apparatus. The above aspects are handled by the concerned committees through instructions by the head of the college. Prospective plan is developed at the beginning of the academic session. Admission committee- to look after the centralized admission process and to ensure that the seats are filled on merit basis and all norms

laid down by Punjabi University are adhered to, which reflects transparency in admission process, Skill in Teaching committee- To supervise overall practice teaching during internship program.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	<ul style="list-style-type: none"> • Major changes are done at the University level with the advice and suggestions of Board of Studies. • Every year one or two are chosen from our college as members of Board of Studies. • Senior faculty members of the college are part of the University committee to revise, restructure and modify the curriculum.
Teaching and Learning	<ul style="list-style-type: none"> • Extension lectures, field visits, seminars, science fairs, book fair etc. are organised for the students • Faculty Development Programmes are organised for the staff to update their knowledge • Class tests are conducted. • Micro Teaching • Discussion Lessons by students • ICT based teaching, through Audio visual aids, Use of Smart boards • Internship of 16 weeks • Action research/case study has been made mandatory for the students who go for internship in the schools. • Team teaching • Role playing • Collaborative teaching-learning • Simulated teaching • Model demonstration lessons by the teachers • Remedial teaching for slow learners • Comprehensive and objective evaluation • Functioning Mentor-ward system • Student evaluation of the staff • In house open book system • Giving students free access to work on computers
Examination and Evaluation	<ul style="list-style-type: none"> • In house open book system • Comprehensive, reliable, objective and transparent Evaluation system • Peer evaluation • Internal assessment and evaluation on the basis of assignment, seminars, class activities, MSTs, etc • IQAC keeps a check that the evaluation should be fair and slow learners students belonging to economically weak background are taken care of. • Reforms are made in methodology by assessing the previous achievements of the students in university exams

Research and Development

The college lays emphasis on the concept of promotion of research amongst the faculty and student teachers. ? The College encourages research in Higher Education in the field of education. ? Students are motivated to attend Seminars, Workshops etc. and undertake research studies. ? Visits to Universities are encouraged for consulting Resource Persons/ Experts for undertaking research work/ creative study. ? The College always encourages faculty members to attend Seminars for which they get duty leave. ? Research work is mandatory for the M.Ed. students ? Theses and Dissertations of the research work done by the M.Ed. students are kept in the library. ? National, International and Online Journals, N List and e-books related to Research are available in the Library for Reference. Internet facility is available in the library as well as in the college. ? College is subscribed to N-List. • One faculty member has completed her Ph.D.

Library, ICT and Physical Infrastructure / Instrumentation

• Library is the back bone of any educational college. The college is fortunate enough to have a rich and well-maintained library. It is computerized and accessible for the student teachers and the faculty members. • The library is automated using UGC INFLIBNET, N-List programme for e-journals and e-books. E-catalogue (OPAC: Online public access catalogue) facility is also available. • Students are free to use computers in the computer lab, library, language lab., ET lab. and UGC resource center • Internet and free WIFI facilities are available for students, faculty and office staff in the institute • Most of our Teachers are tech-savvy. They use latest technology in their teaching. • Students are trained to deliver their seminars and other teaching-learning material using technology and smart boards. It's worth mentioning here that our college has 10 Smart classrooms and a virtual classroom. • For security purpose and surveillance CCTV cameras have been installed in the institute as well as in the girls and boys hostels. • Computer Rooms, ET-Lab/ Seminar Room, Language Lab, Upper Lecture Theatre and Auditorium are fully air conditioned. • 63KVA gen set with muffler (Silent) has

	<p>been installed in the institute. Gen sets of KVA each are also been installed in the girls and boys hostels. • To provide clean drinking water to students RO filter systems are installed with water coolers in college campus, girls' hostel and boys' hostel.</p>
Human Resource Management	<p>The College has efficient human resource management system to lead to the best decisions on manpower utilization and therefore, to a more productive teacher education. The college follows the manpower requirement criteria and procedures for appointment as mandated by Punjabi University Patiala and NCTE. As teacher capacity building strategy, the college encourages teachers to participate in professional development programmes for continuous learning. The college also undertakes and analyses the appraisal outcome of the staff. Sufficient resources are ensured to meet the standards of University/NCTE/ UGC/ Punjab Government.</p>
Industry Interaction / Collaboration	<ul style="list-style-type: none"> • The college is in collaboration with 11 schools for internship of B.Ed. students for 16 weeks • Feedback from the students as well as from the head of the schools are taken to be the basis of next year collaboration • College recommends the students to different institutes/ school as per their requirement
Admission of Students	<ul style="list-style-type: none"> • Centralized admission process as per Panjab Government notification. • In 2018-19, Panjab University, Chandigarh conducted Entrance test

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	<p>Computer literacy was given through training to office staff enabling them to use net, send emails, developing network of communication in other colleges, offices of Higher Education, Education Department NAAC, UGC etc. Procurement of office use items is done through GeM Portal and online market for Govt. Offices. Library has online access to educational resources - inflibnet, Libsys others online databases. Students can access e-journals e-books from above e-sources.</p>
Administration	<p>eHRMS, an electronic human resource management system portal helps in</p>

	efficient management of personal service record through tracing out exact no. of employees, ACR, Seniority list, Property related issues.
Finance and Accounts	Composite financial accounting system e-Sevarth : a web based integrated system of personal information and pay role call to salary disbursement related issues.
Student Admission and Support	Centralized counseling for the B.Ed. course were conducted by the University through online Portal leading to hassle free allocation of seats.
Examination	Students are registered online on the University Examination Portal after admissions and then the internal assessment of the exams are also uploaded online on the portal. Admit cards for semester examinations are also downloaded by the students online from the portal.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
Nill	NIL	NIL	NIL	0
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
Nill	NIL	NIL	Nill	Nill	0	0
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
NIL	0	Nill	Nill	0
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
0	0	0	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
<ul style="list-style-type: none"> • General Provident Fund (refundable /non refundable) • Loans for various purposes • Medical Allowance • Mobile Allowance • Group Insurance Scheme • Maternity leave for women employees • Child Care Centre for mothers having kids below 18 yrs. 	<ul style="list-style-type: none"> • General Provident Fund (refundable /non refundable) • Loans for various purposes • Medical Allowance • Mobile Allowance • Group Insurance Scheme • Maternity leave for women employees • Wheat loan, bonuses etc. for class four employees as and when declared by the state govt. • Free uniform for class four employees • Child Care Centre for mothers having kids below 18 yrs. 	<p>Financial support is provided from Institution to poor and needy students. Financial support from Govt. in the form of scholarship is provided to SC and OBC students. ALUMNI guides and motivate the students for various competitive exams.</p>

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Internal external financial audits are conducted regularly. Internal Audit on all the accounts from CA is done every year. External audit is conducted every 3 years by A.G. (U.T.). Last inspection was done on all funds and other accounts till March, 2019.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NIL	0	0
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6.4.3 – Total corpus fund generated

00

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	NIL	Yes	Old Students Association of the College
Administrative	Yes	Indian Audit Accounts Dept., Chandigarh	Yes	Rai Dhanwant, C.A. Patiala is internal Auditor

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

- PTA meetings are conducted quarterly keeping in mind the welfare of the students and the institute.
- Remuneration to guest faculty
- Helps in maintenance of college infrastructure
- Special talks by the stake holders

6.5.3 – Development programmes for support staff (at least three)

- Support staffs attend Workshops.
- Hardworking employees are honored during functions.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

- Hi speed internet connectivity was provided to all the computers in Computer Labs.
- Use of Smart boards, 10 interactive boards in the college and one virtual classroom with advance technology
- Functioning Mentor- ward System.
- In house open Book system.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	Extension Lecture on Properties of Potable Water	12/11/2018	12/11/2018	12/11/2018	100
2019	One day Workshop on Punjab Transparency Accountability delivery of Public service Act 2018	29/03/2019	29/03/2019	29/03/2019	150
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
One day Self Defense Camp	07/03/2019	07/03/2019	180	0
Mahila Kavi Samelan	08/03/2019	08/03/2019	100	15

Special Lecture on Women Empowerment by Inspector Pushpa Devi	22/02/2019	22/02/2019	80	10
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7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
<ul style="list-style-type: none"> • Environment Society • Rain Water Harvesting • Tree plantation in college • Luscious green lawns • Best out of waste: Reuse, Recycle, Repair and renovate from waste • Vermi-Composting • Organic Composting • Segregation of waste • Swachhata club

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	2
Ramp/Rails	Yes	2
Rest Rooms	Yes	2
Scribes for examination	Yes	1

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	1	1	27/03/2019	1	Voter Awareness Door to door campaign in Baba Jiwan Singh Basti	Created awareness regarding voting rights and explained the election process	105
2019	1	1	02/04/2019	1	Voter Awareness campaign at Ashram for PWDs and Senior Citizens.	Created awareness regarding voting rights and explained the election process	100
2019	1	1	03/04/2019	1	Voter Awareness campaign at	Created awareness regarding voting	120

					Railway Station, Patiala	rights and explained the election process	
2019	1	1	05/04/2019	1	Voter Awareness campaign at Mata Kaushliya Govt. Hospital, Patiala	Created awareness regarding voting rights and explained the election process	100
2019	1	1	10/04/2019	1	Voter Awareness campaign at State Bank of India, State College Branch, Patiala	Created awareness regarding voting rights and explained the election process	85
2019	1	1	14/04/2019	1	Voter Awareness campaign at Gurudwara Dukhniwar an sahib, Patiala	Created awareness regarding voting rights and explained the election process	105
2018	1	1	02/11/2018	1	Self Defense Judo Demonstration by Jessica L ockfield, Frances Christie from USA	Self Defense training given to school girls of B.N Khalsa School, R aghomajra , Patiala	60
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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Prospectus of the College	10/07/2018	The college prospectus includes: Code of Conduct for students, Number of courses offered,

availability of seats in the respective courses, faculty and college information, dates of admission to different courses, complete information regarding reservations and rules to be followed for admission process. It provides information to all those students seeking admission in hostels regarding number of seats etc.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
150th Birth Anniversary of Mahatma Gandhi	02/10/2018	02/10/2018	22
Imaandari di Paathshala in College Library	01/09/2018	15/09/2018	80
Blood donation camp, inter college poster making on 550th Anniversary of Guru Nanak Dev ji	20/02/2019	20/02/2019	22
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

- Environment Society • Rain Water Harvesting • Luscious green lawns • Best out of waste: Reuse, Recycle, Repair and renovate from waste • Vermi-Composting • Organic Composting • Segregation of waste • Rallies(NSS, Swachhata club) • Poster making Competition • NSS is involved in creating environmental awareness • Swachhata club activities in and around the campus • Engagement with community as a part of curriculum • Tree plantation • Celebration of Earth day, Environment Day etc. • Segregation of waste awareness survey

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Best practices for the year 2018-19 are given below:- ? MORNING ASSEMBLY: Morning assembly is an important and regular feature of the institution. OBJECTIVES: ? It facilitates spiritual, moral, secular values among students. ? Develop confidence for public speaking. ? Inculcate team spirit. ? Develop organizational skills. Morning assembly is organized on every Tuesday of 2nd and 4th week of the month. It is organized by the students. All the students are divided in sections and each section under the mentorship of Music Department conduct the assembly. The morning assembly is organized in Upper Lecture Theatre of college. Each and All groups select a theme and organize the prayer, thought of the day, poems, talk, short stories based on the theme. Each and every activity from stage compeering to decoration of hall, discipline etc. are organized by the students themselves. Every morning assembly is concluded

by the Principal of the college. ? IMAANDARI DI PATHSHALA: it is an unique initiative taken by college library. OBJECTIVE: ? Inculcate the value of honesty among students. Imaandari di pathshala is set up in the college Library where student can buy some displayed books and put the money in the box kept in the Library. This is to inculcate the value of honesty among students. There is no one to keep a check on the buyers.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://gcepatiala.synthasite.com/resources/7.2.1%20Best%20practices%20for%20the%20year%202018.pdf>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Government College of Education, Patiala is a premier institute of teacher education in the northern part of the country founded in 1955 with the aim of producing quality teachers at secondary and higher education with a motive to provide quality affordable education to the students. It provides platform to develop innovative skills by empirical teaching learning process. Following the Motto of self-less service ensure to provide best of education for all specially catering to the needs of economically disadvantaged students. Alongwith academic development, physical, moral and cultural development of students is also taken care of. The students are encouraged to actively participate in events like seminars, celebration of days like Republic Day, Gandhi Jyanti, B.R.Ambedkar Jyanti, Constitution Day, Guru Nanak Dev Ji Gurburab etc. Physical development encouraged through organization and participation in various sports, events and sports meet.

Provide the weblink of the institution

<http://gcepatiala.synthasite.com/>

8.Future Plans of Actions for Next Academic Year

The institution plans the following for the next academic year. Increasing skill improvement to render employment support. To enhance the process for quick and easy dissemination of information (employment/skill) among students. Encouraging the faculty members to participate in online faculty development programs for upgrading their credentials. Increasing the number environment friendly initiatives in the college.